S2 Student Clubs/Organizations
1 WRMC Correspondence
1950-1974

BOX 1
FOLDER 1

Matt 388-7459
plus mail - 3793
-6323
4 grades
we are Educ - Class D 100 watts

To meet
Evenings
OR weeks notice.
first thing or last.

Eqmt aimed at 3

Class A 3 KW
B 50 KW
C 100,000 watts.

Oxford®
ESSELTE

MADE IN U.S.A.

NO. 752 1/2

Package Price differs from

"Harris" transmitters (Glen Falls)

1000
Effective Radiated Power may be 500 watts to 7000 depending on antenna.

3 kw station
antenna w/ 3 bays
antenna capable of 2-3000 - $30,000
500 watt antenna $20,000.

"Dates"

Matt - Assuming that the change to 89.9 will happen

Priority - move to hill
- antenna adjustments required
- promotional costs
- ideally STL & new transmitter

When Battelle Frost will meet.
Will they support our request

WRMC Correspondence 1950-1974

FCC FORM NO. 352-A
JUNE 1964

OCT 11 1968 OCT 10 1968

UNITED STATES OF AMERICA
FEDERAL COMMUNICATIONS COMMISSION

File No. BLED-640
Call Letters WRMC-FM
Official No. 378

FM BROADCAST STATION LICENSE
NONCOMMERCIAL EDUCATIONAL

Subject to the provisions of the Communications Act of 1934, subsequent Acts, and Treaties, and Commission Rules made thereunder, and further subject to conditions set forth in this license,[1] the LICENSEE

PRESIDENT AND FELLOWS OF MIDDLEBURY COLLEGE

is hereby authorized to use and operate the radio transmitting apparatus hereinafter described for the purpose of broadcasting for the term beginning May 14, 1968, and ending April 1, 1969 (3 a.m., Local Time)

The licensee shall use and operate said apparatus only in accordance with the following terms:

1. On a frequency of 91.7 megacycles;
   Effective radiated power of --- watts;
   Antenna height above average terrain of --- feet.
2. Transmitter output power 10 watts.
3. Hours of operation: Unlimited time.
4. With the station located at:
   Middlebury, Vermont

5. With the main studio of the station located at:
   Redfield Proctor Hall
   Hepburn Road
   Middlebury, Vermont

   Transmitter may be operated by remote control from the main studios located in Redfield Proctor Hall, Hepburn Road, Middlebury, Vermont.

The apparatus herein authorized to be used and operated is located at:
Gifford Hall
Hepburn Road
Middlebury, Vermont

North Lat. 44° 00' 35"
West Long. 73° 10' 45"

and is described as follows: Collins Radio Co., Type No. 830A-1, rated power - 10 watts
(or other transmitter currently listed in the Commission's "Radio Equipment List, Part B, Aural Broadcast Equipment" for the power output herein authorized and, if applicable, for stereophonic and SCA operation).

ANTENNA: Gates, Type No. FM-11, 1 section
ANTENNA SUPPORTING STRUCTURE: FM antenna mounted inside cupola of Gifford Hall
OVERALL HEIGHT ABOVE GROUND: 71 feet

The Commission reserves the right during said license period of terminating this license or making effective any changes or modification of this license which may be necessary to comply with any decision of the Commission rendered as a result of any hearing held under the rules of the Commission prior to the commencement of this license period or any decision rendered as a result of any such hearing which has been designated but not held, prior to the commencement of this license period.

This license is issued on the licensee's representation that the statements contained in licensee's application are true and that the undertakings therein contained so far as they are consistent herewith, will be carried out in good faith. The licensee shall, during the term of this license, render such broadcasting service as will serve public interest, convenience, or necessity to the full extent of the privileges herein conferred.

This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequency designated in the license beyond the term hereof, nor in any other manner than authorized herein. Neither the license nor the right granted hereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934. This license is subject to the right of use or control by the Government of the United States conferred by section 606 of the Communications Act of 1934.

[1] This license consists of this page and pages --.

Dated: May 14, 1968.

FEDERAL COMMUNICATIONS COMMISSION,

ped

Ben F. Waple
Secretary

F.C.C. - Washington, D. C.

FCC 1320-6
(Sept. 1976)

FEDERAL COMMUNICATIONS COMMISSION

NONCOMMERCIAL EDUCATIONAL

APPLICATION FOR CONSTRUCTION PERMIT

Official No. 378

FOR FCC USE ONLY

FILED-6&O

WLKC-FM

PRESIDENT AND FELLOWS OF MIDDLEBURY COLLEGE

May 14 — April 1

xxxxxxxxxxxxxxxxxxxxxxxx — xxxxxxxxxx

Local

91.7

10

Middlebury, Vermont

Fedfield Proctor Hall
Hepburn Road
Middlebury, Vermont

Transmitter may be operated by remote control from the main studios located in Fedfield Proctor Hall, Hepburn Road, Middlebury, Vermont.

Clifford Hall
Hepburn Road
Middlebury, Vermont

44 00 35

73 10 45

Collins Radio Co., Type No. 831A-1, rated power - 10 watts

ANTENNA: Gates, Type No. TM-11, 1 section
ANTENNA SUPPORTING STRUCTURE: TM antenna mounted inside cupola of Gifford Hall
OVERALL HEIGHT ABOVE GROUND: 71 feet

May 14, 1968

ped

OCT 11 1968

Nothing contained herein shall be construed as a finding by the Commission on the question of marking or lighting of the antenna system should future conditions require. The licensee expressly agrees to install such marking or lighting as the Commission may hereafter require under the provisions of Section 303(q) of the Communications Act of 1934, as amended.

FCC Form 361-A
January 1968

UNITED STATES OF AMERICA
FEDERAL COMMUNICATIONS COMMISSION

File No. BPED-844
Call Letters W R M C-FM
Modification No. 2

MODIFICATION OF CONSTRUCTION PERMIT

FM BROADCAST STATION
NON-COMMERCIAL EDUCATIONAL-FM

MAR 06 1968

President and Fellows of Middlebury College
c/o Charles D. Brakeley
Old Chapel
Middlebury, Vermont 05753

Permittee: PRESIDENT AND FELLOWS OF MIDDLEBURY COLLEGE

Station location: State Vermont City Middlebury

The Authority Contained in Authorization File No. BPED-844 dated December 4, 1967 granted to the Permittee listed above is hereby modified in part as follows:

CALL LETTERS W R M C-FM ASSIGNED.

This modification of construction permit shall be attached to and be made a part of the construction permit of this station.

Except as herein expressly modified, the above-mentioned construction permit, subject to all modifications heretofore granted by the Commission, is to continue in full force and effect in accordance with the terms and conditions thereof and for the period therein specified.

Dated February 21, 1968.

bfr

FEDERAL COMMUNICATIONS COMMISSION
Ben F. Waple
Secretary

F.C.C. - Washington, D. C.

BPED-844
W R M C-FM
2

MAR 06 1968

President and Fellows of Middlebury College
c/o Charles D. Brakeley
Old Chapel
Middlebury, Vermont 05753

Vermont Middlebury

BPED-844

December 4, 1967

CALL LETTERS W R M C-FM ASSIGNED.

February 21, 1968

bfr

TO Mr. James D. Ross

cc: Mr. Brakeley

FROM Carroll Rikert, Jr.
Treasurer

Inter-Office Memo

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

SUBJECT "Modification of Construction Permit"
FM Broadcast Station

DATE Feb. 7, 1968

I transmit herewith a "Modification of Construction Permit, FM Broadcast Station" for The President and Fellows of Middlebury College, dated January 29, 1968. Please place it in the vault for safekeeping. Thank you.

Carroll Rikert, Jr.
Treasurer

Enclosure

FEB 6 1968

FCC Form 361-A
March 1953

UNITED STATES OF AMERICA
FEDERAL COMMUNICATIONS COMMISSION

File No. BRCED-61
Call Letters - - -
Modification No. 1

MODIFICATION OF CONSTRUCTION PERMIT
FM BROADCAST STATION

President and Fellows of Middlebury College
c/o Charles D. Brakeley
Old Chapel
Middlebury, Vermont 05753

Permittee: PRESIDENT AND FELLOWS OF MIDDLEBURY COLLEGE

Station location: State Vermont City Middlebury

The Authority Contained in Authorization File No. BPED-844 **dated** December 4, 1967 **granted to the Permittee listed above is hereby modified in part as follows:**

Transmitter may be operated by remote control from Redfield Proctor Hall, Hepburn Road, Middlebury, Vermont.

This modification of construction permit shall be attached to and be made a part of the construction permit of this station.

Except as herein expressly modified, the above-mentioned construction permit, subject to all modifications heretofore granted by the Commission, is to continue in full force and effect in accordance with the terms and conditions thereof and for the period therein specified.

Dated this 29th **day of** January, 19 68.

FEDERAL COMMUNICATIONS COMMISSION

tme

F.C.C. - Washington, D. C.

Ben F. Waple
Secretary

President and Fellows of Middlebury College
c/o Charles D. Breckley
Old Chapel
Middlebury, Vermont 05753

Vermont

Middlebury

dated December 4, 1967

Transmitter may be operated by remote control from Modified Proctor Hall, Campus Road, Middlebury, Vermont.

Sam F. Hopkins

FCC Form 351-A
June 1964

UNITED STATES OF AMERICA
FEDERAL COMMUNICATIONS COMMISSION

File No. BPED-844
Call Letters - - -

FM BROADCAST STATION CONSTRUCTION PERMIT

NON-COMMERCIAL EDUCATIONAL - FM

Subject to the provisions of the Communications Act of 1934, subsequent Acts, and Treaties, and Commission Rules made thereunder, and further subject to conditions set forth in this permit, [1] authority is hereby granted to

PRESIDENT AND FELLOWS OF MIDDLEBURY COLLEGE

to construct an FM broadcast station located and described as follows:

1. Station location: State Vermont City Middlebury
2. Transmitter location: State Vermont County Addison
   City or Town Middlebury
   Street and number Gifford Hall Dormitory, Hepburn Road
   North Latitude: Degrees 44 Minutes 00 Seconds 35
   West Longitude: Degrees 73 Minutes 10 Seconds 45
3. Main studio location: State Vermont County Addison
   City or Town Middlebury
   Street and number Redfield Proctor Hall, Hepburn Road
4. Description of transmitter: Collins, Type No. A-830-1, rated power 10 watts
   (or other transmitter currently listed in the Commission's "Radio Equipment List, Part B, Aural Broadcast Equipment" for the power output herein authorized and, if applicable, for stereophonic and SCA operation).

5. Description of antenna system:

   ANTENNA: Gates, Type No. FM-11, single section
   ANTENNA SUPPORTING STRUCTURE: FM antenna mounted on a 10-foot mast on the roof of Gifford Hall Dormitory.
   OVERALL HEIGHT ABOVE GROUND: 71 feet

   Subject to submission of sufficient data in accordance with Section 73.550 of the Commission's Rules for type acceptance of the transmitter.

6. Operating assignment:
   (a) Frequency 91.7 Megacycles.
   (b) Transmitter output power 10 watts.
   (c) Effective radiated power - - - watts.
   (d) Antenna height above average terrain - - - feet.
   (e) Hours of operation - Unlimited
7. Date of required commencement of construction February 4, 1968
8. Date of required completion of construction August 4, 1968
9. Equipment and program tests shall be conducted only pursuant to Sections 73.216 and 73.217 of the Commission Rules.
10. This permit shall be automatically forfeited if the station is not ready for operation within the time specified or within such further time as the Commission may allow unless completion of the station is prevented by causes not under the control of the permittee. See Section 1.598 of the Commission Rules.

[1] This construction permit consists of this page and pages - -.

Dated: December 4, 1967

bfr

FEDERAL COMMUNICATIONS COMMISSION

Ben F. Waple
Secretary

F.C.C. - Washington, D. C.

JAN 1 6 1968

FCC Form 351-A
June 1964

UNITED STATES OF AMERICA
FEDERAL COMMUNICATIONS COMMISSION

File No. BPED-844
Call letters - - -

FM BROADCAST STATION CONSTRUCTION PERMIT

NON-COMMERCIAL EDUCATIONAL - FM

Subject to the provisions of the Communications Act of 1934, subsequent Acts, and Treaties, and Commission Rules made thereunder, and further subject to conditions set forth in this permit, [1/] authority is hereby granted to

PRESIDENT AND FELLOWS OF MIDDLEBURY COLLEGE

to construct an FM broadcast station located and described as follows:

1. Station location: State Vermont City Middlebury

2. Transmitter location: State Vermont County Addison
City or Town Middlebury
Street and number Gifford Hall Dormitory, Hepburn Road
North Latitude: Degrees 44 Minutes 00 Seconds 35
West Longitude: Degrees 73 Minutes 10 Seconds 45

3. Main studio location: State Vermont County Addison
City or Town Middlebury
Street and number Redfield Proctor Hall, Hepburn Road

4. Description of transmitter: Collins, Type No. A-830-I, rated power 10 watts
(or other transmitter currently listed in the Commission's "Radio Equipment List, Part B, Aural Broadcast Equipment" for the power output therein authorized and, if applicable, for stereophonic and SCA operation).

5. Description of antenna system:

ANTENNA: Gates, Type No. FM-11, single section
ANTENNA SUPPORTING STRUCTURE: FM antenna mounted on a 10-foot mast on the roof of Gifford Hall Dormitory.
OVERALL HEIGHT ABOVE GROUND: 71 feet

Subject to submission of sufficient data in accordance with Section 73.550 of the Commission's Rules for type acceptance of the transmitter.

6. Operating assignment:
(a) Frequency 91.7 Megacycles.
(b) Transmitter output power 10 watts.
(c) Effective radiated power - - - watts.
(d) Antenna Height above average terrain - - - feet.
(e) Hours of operation - Unlimited

7. Date of required commencement of construction February 4, 1968

8. Date of required completion of construction August 4, 1968

9. Equipment and program tests shall be conducted only pursuant to Sections 73.319 and 73.317 of the Commission Rules.

10. This permit shall be automatically forfeited if the station is not ready for operation within the time specified or within such further time as the Commission may allow unless completion of the station is prevented by reasons not under the control of the permittee. See Section 1.598 of the Commission Rules.

[1/] This construction permit consists of this page and pages - -.

Dated: December 4, 1967

bfr

FEDERAL COMMUNICATIONS COMMISSION

Secretary

F.C.C. - Washington, D. C.

JAN 1 8 19

Nothing contained herein shall be construed as a finding by the Commission on the question of marking or lighting of the antenna system should future conditions require. The licensee expressly agrees to install such marking or lighting as the Commission may hereafter require under the provisions of Section 303(q) of the Communications Act of 1934, as amended.

TO President WRMC

FROM Thomas H. Reynolds
Dean of Men

Inter-Office Memo

APR 19 1961

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

SUBJECT Comments on the Proposed Tenancy Agreement Between WRMC and the College

DATE April 17, 1961

1. With regards to the first sentence of Paragraph 1 it is the understanding of the College that this will be complied with by listing all those wires which are in the walls and which are a fundamental part of the broadcasting equipment but does not necessarily include wires which would temporarily connect up appliances, however, the college requests that a list of appliances be attached to the wiring diagram and amended as new ones may be added from time to time.

2. With regards to Paragraph 2 concerning wires, equipment, fixtures attached to the building, etc., the intent of the agreement here is that all permanent furnishings of the office in the nature of things fastened to the wall shall become the property of the college. This is not intended to mean clocks, radio equipment, consoles, turntables and other pieces of technical equipment. With regards to the second sentence in Paragraph 2 it is understood that the College will return notification of acceptance or rejection of any proposed changes submitted by the Radic Station not later than a week after they have been received.

3. With regards to Paragraph 3 Sentence 2, it is understood that the Inspector shall be the college electrician or some person thoroughly cognizant with safety practices in electricity. This does not mean, however, that the College undertakes complete responsibility for safety practices with regards to the equipment within the studio itself.

4. Finally with regards to Watchman Service on the radio station it is to be assumed that the College night watchman would make a check shortly after the stated closing time of the radio station and in the event that the station was left open he would lock it.

TENANCY AGREEMENT UNDER WHICH WRMC WILL OCCUPY
QUARTERS IN PROCTOR HALL

In consideration of the substantial investment of College funds in the WRMC quarters beyond that required for occupancy by any other student organization, the following conditions under which WRMC may occupy the space identified on the original Proctor Hall drawings as Room G-37 are as follows:

1. Prior to occupying these quarters, WRMC shall submit through and with the approval of its Faculty Adviser to the Superintendent of Maintenance and Operations a proposed wiring diagram showing to adequate scale the space within said Room G-37 and all the wires of whatever nature already installed therein and proposed to be installed, identifying the size, purpose, origin and terminals whether within or outside Room G-37, voltage, amperage, equipment to which connected, and any other pertinent data relating to each wire and/or circuit. Installation of any wires beyond those in place at the time of executing this agreement shall not proceed without written permission of the Superintendent of Maintenance and Operations given subsequent to his approval of the wiring diagram with such modifications therein as he shall require after consultation with the WRMC Faculty Adviser. Such written permission shall be transmitted by the Superintendent to WRMC via its Faculty Adviser, and with respect to each proposed wire and/or circuit shall state whether it must be installed by College personnel at WRMC expense, or whether it may be installed by WRMC personnel under supervision of the Faculty Adviser.

2. All wires, equipment, fixtures, apparatus, etc. attached to the building are to be the property of Middlebury College, with all responsibility for their proper use and maintenance and the expense thereof and of their replacement to remain with WRMC. No change in this property by way of removal, addition, alteration, or variance in manner of use shall be made by WRMC without (1) submitting with its Faculty Adviser's endorsement to the Superintendent of Maintenance and Operation a "Request for Change" in the form attached hereto and a revised wiring diagram showing the proposed change in detail and (2) receiving back from him via the Faculty Adviser his approval of the proposed change (with such modifications as he may require after consultation with the Faculty Adviser). All furniture and equipment (other than the technical equipment mentioned in the two preceding sentences) is to be supplied by WRMC and is to be approved by the Director of Proctor Hall

[illegible]

In consideration of the [illegible] of Collins [illegible] in the [illegible] quarters beyond that required for occupancy by any other student organization, the following conditions under which [illegible] may carry the space identified on the original Proctor Hall drawings as Room [illegible] are as follows:

1. Prior to changing these quarters, [illegible] shall submit through and with the approval of its Faculty Adviser to the Superintendent of Maintenance and Operations a proposed wiring diagram showing to adequate scale the space within said Room [illegible] and all the wires of whatever nature already installed therein and proposed to be installed, identifying the size, purpose, origin and terminals whether within or outside Room [illegible], voltage, amperage, equipment to which connected, and any other pertinent data relating to each wire and/or circuit. Installation of any wires beyond those in place at the time of executing this agreement shall not proceed without written permission of the Superintendent of Maintenance and Operations given subsequent to his approval of the wiring diagram with such modifications therein as he shall require after consultation with the [illegible] Faculty Adviser. Such written permission shall be transmitted by the Superintendent to [illegible] via its Faculty Adviser, and with respect to such proposed wire and/or circuit shall state whether it must be installed by College personnel at [illegible] expense, or whether it may be installed by [illegible] personnel under supervision of the Faculty Adviser.

2. All wires, equipment, furniture, apparatus, etc. attached to the building are to be the property of Middlebury College, with all responsibility for their proper use and maintenance and the expense thereof and of their replacement to remain with [illegible]. No change in this property by way of removal, addition, alteration, or variance in manner of use shall be made by [illegible] without (1) submitting with its Faculty Adviser's endorsement to the Superintendent of Maintenance and Operations a "request for change" in the form attached hereto and a revised wiring diagram showing the proposed change in detail and (2) receiving back from him via the Faculty Adviser his approval of the proposed change (with such modifications as he may require after consultation with the Faculty Adviser). All furniture and equipment (other than the technical equipment mentioned in the [illegible] preceding sentence) is to be supplied by [illegible] and is to be approved by the Director of Proctor Hall

before being placed in the Building. ~~Nothing is to be affixed or attached to the walls, ceilings, or other surface of the building without execution and approval in the manner set forth in the second sentence of this paragraph of a "Request for Change" form.~~ BFN.

3. The Superintendent of Maintenance and Operation, the Director of Proctor Hall, and the Director of Dining Halls and Dormitory Operations or their designated representatives shall have the right at any time to pass through and/or inspect the space occupied by WRMC in Proctor Hall and the property to which reference is made in the preceding paragraph. Once each semester at a time agreed upon in consultation with the Faculty Adviser, the Superintendent or his designated representative will make a detailed comparison of the property with the approved wiring diagram as amended to date. If any variances from it are found, the cost to the College of making the comparison will be paid by the Radio Station; and the abridgement of this agreement put in the hands of the Dean for appropriate disciplinary action.

4. WRMC shall keep the quarters assigned to it in Proctor Hall clean at all times. WRMC and the persons entering the quarters assigned to it shall collectively and individually be expected to observe all rules, regulations, and policies concerned with use of space, issuance of keys, consumption of food or beverages, and housekeeping which other students or student groups assigned space in Proctor Hall must follow and obey; and ~~block~~ the Director of Proctor Hall shall take whatever disciplinary action is in his discretion warranted should any infraction of these rules, regulations, or policies occur.

5. Prior to occupying its quarters in Proctor Hall WRMC shall make such technical arrangements as are necessary to transmit its entire broadcast program to the console in Room 107 of Proctor Hall in suitable form for transmission over the speakers throughout the building connected with this console and to make it possible for the Director or his representative at said console by means of a simple switch to transmit or at his discretion to turn off entirely all or any portion of the WRMC broadcast program at any time the station is in operation without prior notice to WRMC. [Any portion of a broadcast which constitutes commercial advertising shall not be eligible for transmission over the speaker system in Proctor Hall.]

6. Use of any facilities and/or space in or on the terrace of Proctor Hall outside

Room G-37 by WRMC will be by permission of the Director of Proctor Hall under whatever arrangement he shall prescribe and with whatever advance notice he shall require.

Prepared and executed in duplicate in Middlebury, Vermont this day of March 1961.

Witness M. D. Birdsall

Witness Peter W. Frame

Witness _____

Witness _____

Witness M. R. Smith

Witness M. R. Smith

MIDDLEBURY COLLEGE

_____
Business Manager

_____
Dean of Men

_____
Faculty Adviser

RADIO STATION WRMC

_____
Duly Authorized

Peter W. Frame
Duly Authorized

_____
Duly Authorized

Room G-37 by WRMC will be by permission of the Director of Proctor Hall under whatever arrangement he shall prescribe and with whatever advance notice he shall require.

Prepared and executed in duplicate in Middlebury, Vermont this day of March 1961.

MIDDLEBURY COLLEGE

Witness _____ _____
Business Manager

Witness _____ _____
Dean of Men

Witness _____ _____
Faculty Advisor

RADIO STATION WRMC

Witness _____ _____
Duly Authorized

Witness _____ _____
Duly Authorized

Witness _____ _____
Duly Authorized

QUARTERS ASSIGNED IN PROCTOR HALL TO RADIO STATION WRMC

REQUEST FOR CHANGE

This form is to be prepared in triplicate by WRMC, under the conditions set forth in its Tenancy agreement, for each proposed change, and forwarded to its Faculty Adviser. After endorsement, modifications (if any), and approval or disapproval, one copy will be kept by the Superintendent of Maintenance and Operations, one by the Faculty Adviser, and one returned to WRMC, to be kept as part of its permanent records. No action on any proposed change shall be initiated until WRMC has received its approved copy from the Faculty Adviser. Forms are to be numbered consecutively as prepared.

TO BE COMPLETED BY WRMC: Date of Request_____ No_____

Date(s) Requested Change is Proposed to be Made_____

Description of Proposed Change (if more space is needed to give adequate detail, attach supporting sheets):

Person(s) or organization being proposed to accomplish the proposed change_____

Estimated Cost of Proposed Change_____ Source of Funds_____

Certification by WRMC Officers that above is complete and correct

_____ _____
(Duly Authorized) (Duly Authorized)

ENDORSEMENT OR MODIFICATION OF FACULTY ADVISER:

Date_____ Signature_____

APPROVAL OR DISAPPROVAL OF SUPERINTENDENT OF MAINTENANCE AND OPERATIONS:

Date_____ Signature_____

Work to be done by College Personnel_____ By others_____

ACKNOWLEDGEMENT OF RECEIPT BY WRMC OF APPROVED OR DISAPPROVED COPY FROM THE FACULTY ADVISER:

Date_____ WRMC Officer_____

MIDDLEBURY COLLEGE - 150th Year
OFFICE OF THE PRESIDENT · MIDDLEBURY, VERMONT

May 16, 1950

Mr. Sidney G. Kay, Jr., Business Manager,
WMCRS Studios,
Middlebury College,
Middlebury, Vermont

Dear Sidney:

In acknowledging receipt of your check for $300.28 in final payment for the construction expense on the WMCRS studios, I want most sincerely to congratulate you and your organization for the splendid work you have done and particularly for your fine sense of responsibility. I wish you continued success in this important student organization.

With best wishes to you,

Cordially yours,

Samuel S. Stratton

Samuel S. Stratton

150th Year
MIDDLEBURY COLLEGE
OFFICE OF THE PRESIDENT
MIDDLEBURY, VERMONT

MIDDLEBURY
MAY 16
1950
6 PM

UNITED STATES POSTAGE
3 CENTS 3

Mr. Sidney G. Kay, Jr. Business Manager

Radio Station WMCRS

Student Union Building,

Middlebury College,

Middlebury, Vt.

MIDDLEBURY COLLEGE
MIDDLEBURY
VERMONT

OFFICE OF THE BUSINESS MANAGER

May 17, 1950

Mr. Sidney G. Kay, Jr.
Painter Hall 101-2
Middlebury College
Middlebury, Vermont

Dear Mr. Kay:

President Stratton has turned over to me your check for $300.28 which completes the payment on the work done by the College for station W. M. C. R. S.

I am extremely sorry that illness prevented my attending your Sunday dinner, as I had looked forward to meeting with you and the staff. I should also have liked to find out if I had the stamina to stand the shock of receiving this check.

Seriously though, it is no surprise to have you pay this, since we have been much impressed by the quality and calibre of those on the staff and I believed sincerely they would carry out any obligations they incurred.

Our very best wishes for your continued success.

Sincerely yours,

Irwin K. French

Irwin K. French
Business Manager

IKF/sh

Office of the Business Manager,
MIDDLEBURY COLLEGE,
MIDDLEBURY, VERMONT.

MIDDLEBURY
MAY 17
1950
6 PM

UNITED STATES POSTAGE
3 CENTS 3

Mr. Sidney G. Kay, Jr.
Painter Hall 101-2
Middlebury College
Middlebury, Vermont

Carroll Rikert

Tenancy Agreement-W.R.M.C.

February 9, 1961

L. W. Hinman

COPY

The draft of the tenancy agreement seems to be adequate to control the "technical geniuses" of the W. R. M. C. staff so that they will not cause the whole town of Middlebury to be without electricity or even worse forced to listen to W.R.M.C.

I would like to suggest that the following points be added so that my office can have firmer control over the studios of W.R.M.C. which I feel are a part of Proctor Hall.

A. In paragraph #2, I think the following sentence should be added so as to prevent disagreement at a later time; "all furniture and non-technical equipment must be approved by the Director of Proctor Hall before being placed in the studios of W.R.M.C.

B. Paragraph #3, first sentence; that the Director of Proctor Hall shall also have the right to pass through and inspect the studios.

C. Paragraph #4, that this paragraph to be extended state that; W.R.M.C. will follow all rules, regulations and policies concerning the use of the area, key control and maintenance that other Campus groups with office space in Proctor Hall must follow and obey; that the Director of Proctor Hall shall take any disciplinary action necessary if these rules and regulations are not followed.

I think this agreement is a good idea and needed because of the present personnel of W.R.M.C. an agreement similar in thought should also be made with each other student group now housed in Proctor Hall. As soon as the Board of Governors over the initial orientation period and I have some time, I will submit to you a proposed draft of an agreement covering these groups.

Sincerely,

LWH:je

L.W.HINMAN,DIRECTOR

DRAFT OF TENANCY AGREEMENT UNDER WHICH WRMC WILL OCCUPY QUARTERS IN PROCTOR HALL

In consideration of the substantial investment of College funds in the WRMC quarters beyond that required for occupancy by any other student organization, the following conditions under which WRMC may occupy the space identified on the original Proctor Hall drawings as Room G-37 are as follows:

1. Prior to occupying these quarters, WRMC shall submit through and with the aproval of its Faculty Adviser to the Superintendent of Maintenance and Operations a proposed wiring diagram showing to adequate scale the space within said Room G-37 and all the wires of whatever nature already installed therein and proposed to be installed, identifying the size, purpose, origin and terminals whether within or outside Room G-37, voltage, amperage, equipment to which connected, and any other pertinent data relating to each wire and/or circuit. Installation of any wires beyond those in place at the time of executing this agreement shall not proceed without written permission of the Superintendent of Maintenance and Operations given subsequent to his approval of the wiring diagram with such modifications therein as he shall require after consultation with the WRMC Faculty Adviser. Such written permission shall be transmitted by the Superintendent to WRMC via its Faculty Adviser, and with respect to each proposed wire and/or circuit shall state whether it must be installed by College personnel at WRMC expense, or whether it may be installed by WRMC personnel under supervision of the Faculty Adviser.

2. All wires, equipment, fixtures, apparatus, etc. attached to the building are to be the property of Middlebury College, with all responsibility for their proper use and maintenance and the expense thereof and of their replacement to remain with WRMC. No change in this property by way of removal, addition, alteration, or variance in manner of use shall be made by WRMC without submitting with its Faculty Adviser's endorsement to the Superintendent of Maintenance and Operation a "Request for Change" in the form attached hereto and a revised wiring diagram showing the proposed change in detail and receiving back from him via the Faculty Adviser his approval of the proposed change (with such modifications as he may require after consultation with the Faculty Adviser).

3. The Superintendent of Maintenance and Operation or his designated representatives

DRAFT OF TENANCY AGREEMENT UNDER WHICH WRNC WILL OCCUPY
QUARTERS IN PROCTOR HALL

In consideration of the substantial investment of College funds in the WRNC quarters beyond that required for occupancy by any other student organization, the following conditions under which WRNC may occupy the space identified on the original Proctor Hall drawings as Room 0-37 are as follows:

1. Prior to occupying these quarters, WRNC shall submit through and with the approval of the Faculty Advisor to the Superintendent of Maintenance and Operations a proposed wiring diagram showing to adequate scale the space within said Room 0-37 and all the wires of whatever nature already installed therein and proposed to be installed, identifying the size, purpose, origin and terminals whether within or outside Room 0-37, voltage, amperage, equipment to which connected, and any other pertinent data relating to each wire and/or circuit. Installation of any wires beyond those in place at the time of executing this agreement shall not proceed without written permission of the Superintendent of Maintenance and Operations given subsequent to his approval of the wiring diagram with such modifications thereto as he shall require after consultation with the WRNC Faculty Advisor. Such written permission shall be transmitted by the Superintendent to WRNC via its Faculty Advisor, and with respect to each proposed wire and/or circuit shall state whether it must be installed by College personnel at WRNC expense, or whether it may be installed by WRNC personnel under supervision of the Faculty Advisor.

2. All wires, equipment, fixtures, appurtenances, etc. attached to the building are to be the property of Middlebury College, with all responsibility for their proper use and maintenance and the express interest and of their replacement to remain with WRNC. No change in this property by way of removal, addition, alteration, or variance in manner of use shall be made by WRNC without submitting with its Faculty Advisor's endorsement to the Superintendent of Maintenance and Operation a "Request for Change" in the form attached hereto and a revised wiring diagram showing the proposed change in detail and receiving back from him via the Faculty Advisor his approval of the proposed change (with such modifications as he may require after consultation with the Faculty Advisor).

3. The Superintendent of Maintenance and Operation or his designated representative

shall have the right at any time to pass through and/or inspect the space occupied by WRMC in Proctor Hall and the property to which reference is made in the preceding paragraph. Once each semester at a time agreed upon in consultation with the Faculty Adviser, the Superintendent or his designated representative willmake a detailed comparison of the property with the approved wiring diagram as amended to date. If any variances from it are found, the cost to the College of making the comparison will be paid by the Radio Station; and the abridgement of this agreement put in the hands of the Dean for appropriate disciplinary action.

4. WRMC shall keep the quarters assigned to it in Proctor Hall clean at all times.

5. Prior to occupying its quarters in Proctor Hall WRMC shall make such technical arrangements as are necessary to transmit its entire broadcast program to the console in Room 107 of Proctor Hall in suitable form for transmission over the speakers throughout the building connected with this console and to make it possible for the Director or his representative at said console by means of a simple switch to transmit or turn entirely at his discretion off all or any portion of the WRMC broadcast program at any time the station is in operation without prior notice to WRMC.

6. Use of any facilities and/or space in Proctor Hall outside Room G-37 by WRMC will be by permission of the Director of Proctor Hall under whatever arrangement he shall prescribe and with whatever advance notice he shall request.

shall have the right at any time to pass through and/or inspect the space occupied by WRHC in Proctor Hall and the property to which reference is made in the preceding paragraph. Once each semester at a time agreed upon in consultation with the Faculty Adviser, the Superintendent or his designated representative will make a detailed comparison of the property with the approved wiring diagram as amended to date. If any variances from it are found, the cost to the College of making the comparison will be paid by the Radio Station; and the withdrawal of this agreement part in the hands of the Dean for appropriate disciplinary action.

4. WRHC shall keep the quarters assigned to it in Proctor Hall clean at all times.

5. Prior to occupying its quarters in Proctor Hall WRHC shall make such technical arrangements as are necessary to transmit its entire broadcast program to the console in Room 107 of Proctor Hall in suitable form for transmission over the speakers throughout the building connected with this console and to make it possible for the Director or his representative at said console by means of a simple switch to transmit or turn entirely at his discretion off all or any portion of the WRHC broadcast program at any time the station is in operation without prior notice to WRHC.

6. Use of any facilities and/or space in Proctor Hall outside Room 0-37 by WRHC will be by permission of the Director of Proctor Hall under whatever arrangement he shall prescribe and with whatever advance notice he shall request.

Dean Reynolds

File - ~~WRMC~~ - College Radio Station

cc: Mr. Wissler
Mr. Brooker
Mr. Drinkwine
Mr. Hinman ✓

Occupancy by WRMC of Quarters in Proctor Hall -
Tenancy Agreement

March 23, 1961

Carroll Rikert, Jr.

COPY

In our conference which preceded the decision to invest a substantial amount of College funds in the area of Proctor Hall to be occupied by WRMC, it was agreed that a Tenancy Agreement would be executed spelling out the several conclusions reached in our deliberations. I was to prepare this agreement, and enclose a copy of it herewith, retaining the original for execution. Since the time is approaching when the area in Proctor Hall will be ready for occupancy, and since I understand you are to be away beginning next week, I hope it will be possible to arrange execution of the agreement while you are here.

Carroll Rikert

Carroll Rikert, Jr.
Business Manager

CR/bas

File - ~~[illegible]~~ - College Radio Station

Dean Reynolds

cc: Mr. Wissler

Mr. Brecher

Mr. Drinkwine

Mr. Hinman

Occupancy by WRMC of Quarters in Proctor Hall -

Tenancy Agreement

March 23, 1961

Carroll Rikert, Jr.

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Carroll Rikert

Carroll Rikert, Jr.
Business Manager

CR/bas

COPY

TENANCY AGREEMENT UNDER WHICH WRMC WILL OCCUPY
QUARTERS IN PROCTOR HALL

In consideration of the substantial investment of College funds in the WRMC quarters beyond that required for occupancy by any other student organization, the following conditions under which WRMC may occupy the space identified on the original Proctor Hall drawings as Room G-37 are as follows:

1. Prior to occupying these quarters, WRMC shall submit through and with the approval of its Faculty Adviser to the Superintendent of Maintenance and Operations a proposed wiring diagram showing to adequate scale the space within said Room G-37 and all the wires of whatever nature already installed therein and proposed to be installed, identifying the size, purpose, origin and terminals whether within or outside Room G-37, voltage, amperage, equipment to which connected, and any other pertinent data relating to each wire and/or circuit. Installation of any wires beyond those in place at the time of executing this agreement shall not proceed without written permission of the Superintendent of Maintenance and Operations given subsequent to his approval of the wiring diagram with such modifications therein as he shall require after consultation with the WRMC Faculty Adviser. Such written permission shall be transmitted by the Superintendent to WRMC via its Faculty Adviser, and with respect to each proposed wire and/or circuit shall state whether it must be installed by College personnel at WRMC expense, or whether it may be installed by WRMC personnel under supervision of the Faculty Adviser.

2. All wires, equipment, fixtures, apparatus, etc. attached to the building are to be the property of Middlebury College, with all responsibility for their proper use and maintenance and the expense thereof and of their replacement to remain with WRMC. No change in this property by way of removal, addition, alteration, or variance in manner of use shall be made by WRMC without (1) submitting with its Faculty Adviser's endorsement to the Superintendent of Maintenance and Operation a "Request for Change" in the form attached hereto and a revised wiring diagram showing the proposed change in detail and (2) receiving back from him via the Faculty Adviser his approval of the proposed change (with such modifications as he may require after consultation with the Faculty Adviser). All furniture and equipment (other than the technical equipment mentioned in the two preceding sentences) is to be supplied by WRMC and is to be approved by the Director of Proctor Hall

TENANCY AGREEMENT UNDER WHICH WRMC WILL OCCUPY
QUARTERS IN PROCTOR HALL

In consideration of the substantial investment of College funds in the WRMC quarters beyond that required for occupancy by any other student organization, the following conditions under which WRMC may occupy the space identified on the original Proctor Hall drawings as Room G-37 are as follows:

1. Prior to occupying these quarters, WRMC shall submit through and with the approval of its Faculty Advisor to the Superintendent of Maintenance and Operations a proposed wiring diagram showing to adequate scale the space within said Room G-37 and all the wires of whatever nature already installed therein and proposed to be installed, identifying the wire, purpose, origin and terminals whether within or outside Room G-37, voltage, amperage, equipment to which connected, and any other pertinent data relating to each wire and/or circuit. Installation of any wires beyond those in place at the time of executing this agreement shall not proceed without written permission of the Superintendent of Maintenance and Operations given subsequent to his approval of the wiring diagram with such modifications therein as he shall require after consultation with the WRMC Faculty Advisor. Such written permission shall be transmitted by the Superintendent to WRMC via its Faculty Advisor, and with respect to each proposed wire and/or circuit shall state whether it must be installed by College personnel at WRMC expense, or whether it may be installed by WRMC personnel under supervision of the Faculty Advisor.

2. All wires, equipment, fixtures, apparatus, etc. attached to the building are to be the property of Middlebury College, with all responsibility for their proper use and maintenance and the expense thereof and of their replacement to remain with WRMC. No change in this property by way of removal, addition, alteration, or variance in manner of use shall be made by WRMC without (1) submitting with its Faculty Advisor's endorsement to the Superintendent of Maintenance and Operation a "Request for Change" in the form attached hereto and a revised wiring diagram showing the proposed change in detail and (2) receiving back from him via the Faculty Advisor his approval of the proposed change (with such modifications as he may require after consultation with the Faculty Advisor). All furniture and equipment (other than the technical equipment mentioned in the two preceding sentences) is to be supplied by WRMC and is to be approved by the Director of Proctor Hall

before being placed in the Building. Nothing is to be affixed or attached to the walls, ceilings, or other surface of the building without execution and approval in the manner set forth in the second sentence of this paragraph of a "Request for Change" form.

3. The Superintendent of Maintenance and Operation, the Director of Proctor Hall, and the Director of Dining Halls and Dormitory Operations or their designated representatives shall have the right at any time to pass through and/or inspect the space occupied by WRMC in Proctor Hall and the property to which reference is made in the preceding paragraph. Once each semester at a time agreed upon in consultation with the Faculty Adviser, the Superintendent or his designated representative will make a detailed comparison of the property with the approved wiring diagram as amended to date. If any variances from it are found, the cost to the College of making the comparison will be paid by the Radio Station; and the abridgement of this agreement put in the hands of the Dean for appropriate disciplinary action.

4. WRMC shall keep the quarters assigned to it in Proctor Hall clean at all times. WRMC and the persons entering the quarters assigned to it shall collectively and individually be expected to observe all rules, regulations, and policies concerned with use of space, issuance of keys, consumption of food or beverages, and housekeeping which other students or student groups assigned space in Proctor Hall must follow and obey; and the Director of Proctor Hall shall take whatever disciplinary action is in his discretion warranted should any infraction of these rules, regulations, or policies occur.

5. Prior to occupying its quarters in Proctor Hall WRMC shall make such technical arrangements as are necessary to transmit its entire broadcast program to the console in Room 107 of Proctor Hall in suitable form for transmission over the speakers throughout the building connected with this console and to make it possible for the Director or his representative at said console by means of a simple switch to transmit or at his discretion to turn off entirely all or any portion of the WRMC broadcast program at any time the station is in operation without prior notice to WRMC. Any portion of a broadcast which constitutes commercial advertising shall not be eligible for transmission over the speaker system in Proctor Hall.

6. Use of any facilities and/or space in or on the terrace of Proctor Hall outside

Room C-37 by WRHC will be by permission of the Director of Proctor Hall under whatever arrangement he shall prescribe and with whatever advance notice he shall require.

QUARTERS ASSIGNED IN PROCTOR HALL TO RADIO STATION WRMC

REQUEST FOR CHANGE

This form is to be prepared in triplicate by WRMC, under the conditions set forth in its Tenancy agreement, for each proposed change, and forwarded to its Faculty Adviser. After endorsement, modifications (if any) and approval or disapproval, one copy will be kept by the Superintendent of Maintenance and Operations, one by the Faculty Adviser, and one returned to WRMC, to be kept as part of its permanent records. No action on any proposed change shall be initiated until WRMC has received its approved copy from the Faculty Adviser.

TO BE COMPLETED BY WRMC:

Date of Request_____ Date(s) Requested Change is Proposed to be Made_____

Description of Proposed Change (if more space is needed to give adequate detail, attach supporting sheet):

Person(s) or organization being proposed to accomplish the proposed change_____

Estimated Cost of Proposed Change_____ Source of Funds_____

Certification by WRMC Officers that above is complete and correct

_____ _____

ENDORSEMENT OR MODIFICATION OF FACULTY ADVISER

Date_____ Signature_____

APPROVAL OR DISAPPROVAL OF SUPERINTENDENT OF MAINTENANCE AND OPERATIONS

Date_____ Signature_____

Work to be done by College Personnel_____ By others_____

ACKNOWLEDGEMENT OF RECEIPT BY WRMC OF APPROVED OR DISAPPROVED COPY FROM THE FACULTY ADVISER

Date_____ WRMC Officer_____

QUARTERS ASSIGNED IN PROCTOR HALL TO RADIO STATION WSMC

REQUEST FOR CHANGE

This form is to be prepared in triplicate by WSMC, under the conditions set forth in its Tenancy agreement, for each proposed change, and forwarded to its Faculty Adviser. After endorsement, modifications (if any) and approval or disapproval, one copy will be kept by the Superintendent of Maintenance and Operations, one by the Faculty Adviser, and one returned to WSMC, to be kept as part of its permanent records. No action on any proposed change shall be initiated until WSMC has received its approved copy from the Faculty Adviser.

TO BE COMPLETED BY WSMC:

Date of Request_____ Date(s) Requested Change is Proposed to be Made_____

Description of Proposed Change (if more space is needed to give adequate detail, attach supporting sheet):

Person(s) or organization being proposed to accomplish the proposed change_____

Estimated Cost of Proposed Change_____ Source of Funds_____

Certification by WSMC Officers that above is complete and correct

_____ _____

RECOMMENDATION OR MODIFICATION OF FACULTY ADVISER

Date_____ Signature_____

APPROVAL OR DISAPPROVAL OF SUPERINTENDENT OF MAINTENANCE AND OPERATIONS

Date_____ Signature_____

Work to be done by College Personnel_____ By others_____

ACTION/ACKNOWLEDGMENT OF RECEIPT BY WSMC OF APPROVED OR DISAPPROVED COPY FROM THE FACULTY ADVISER

Date_____ WSMC Officer_____

WRMC BOX 800 . MIDDLEBURY COLLEGE . MIDDLEBURY, VERMONT

April 13, 1962

Mr. Lynn Hinman
Director
Redfield Proctor Hall
Middlebury College
Middlebury, Vermont

Re: File cabinet for the station

Dear Mr. Hinman:

This is my formal request for the file cabinet I asked you about this week.

It will be kept in the station which is locked at all times.

I understand the agreement under which we are borrowing the cabinet, and will of course return it upon request.

Thanks.

Sincerely,

Bill

William Steers, Jr.
Engineering Director

cc.

WRMC
BOX 800
MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

July 29, 1964

Dear Mr. Hinman:

When you make out the checks requested on the voucher order, would you please send them along in the appropriate envelopes which are enclosed. The letters which are already in the envelopes are to go with the checks.

The check made out to Angel Records for $11.00 should be redeposited to our account

Could you also check and see if a $1.00 check was sent to the Epic Record Company? I think it should have been sent soon after June 18, 1964, but I've been getting reminder notices from them.

Once again, thanks for everything.

Sincerely,
Kate Robinson
Kate Robinson

WRMC BOX 800 . MIDDLEBURY COLLEGE . MIDDLEBURY, VERMONT

September 3, 1966

Dear Jiffy:

Please excuse the long absence in correspondence. I managed to lose your address, and just found it two days ago while cleaning up my room.

The summer has been a productive one for WRMC. Ted Baer and I had an advertising pamphlet printed in St. Louis as the first step to what we hope will be a much increased local advertising program. I am going to try to enclose a copy in this letter if I can get an envelope large enough. We are quite pleased with it, both for advertising uses, and as a straight publicity sheet.

Meanwhile Bruce has made several trips up to Middlebury, and has finished the conduit system in the studio so that there are no longer any visible wires. He is also nearly finished with the small studio in which we will have a production board consisting of a Bogun turntable, our Viking recorder which is being modified for sound on sound recording, a new Electro-Sonic mike and ear phones. Our ST-101 spotcaster will be in the main studio, and will take care of all taped commercials and short taped announcements. It holds one hundred announcements at one time. Otherwise the main studio will remain the same with the notable exception of a new mike and earphones. Bruce has also built a new solid state remote unit which he tells me is much smaller than the old one. The football season is eight games this year so we want our coverage to be better than in the past. We had arranged for a network with the new Middlebury station, WFAD, but as you probably know WIPS succeeded in getting them put off the air at least for the present.

Mr. Brakeley has accomplished several things as well. WRMC is now blue rather than tan, and the old furniture has been replaced by office desks and chairs. A lot of people hated to see the couch go, but I think it will eliminate the feeling of casualness that was doing the station more harm than good. The pipes have been fixed, new carpets have been promised, and the acoustical tile repaired. I can't wait to see it.

Hope this brings you up to date, but a tour would be better so if you're in the area let me know.

Frank

WRMC

Middlebury College
Middlebury, Vermont
May , 1966

CRC

Dear Sir:

We think that it is time for us to set our accounts straight with CRC.

Recently, we received a check from you itemized as "August 25, 1965," for $25.00. We are assuming that this constitutes the final payment on the 1964-65 broadcast season. Is this correct?

Next, please send check immediately for the $300-odd that is owed WRMC for this current (1965-66) season's performances.

We hereby request that this and all future remittances be handled on a monthly basis as provided for in the contract and be accompanied by an itemized statement.

Further, the present Shell tape is about four years old, and is getting badly worn. It would seem that they, and we, are entitled to a new, current tape.

For that matter, is Shell the only account you have to offer us? We would like to have a choice of several new accounts.

It has come to our notice that you have an arrangement with other CRC subscribers whereby you make provision for them to secure teletype service. What are the details on this?

Generally speaking, WRMC is highly dissatisfied with the service received from CRC in the past. Based on this past performance, we certainly have little interest in continuing with the contract upon its expiration.

Orig. NYC
cc Ohio

Middlebury College
Middlebury, Vermont
May 1966

CHC

Dear Sir:

We think that it is time for us to set our accounts straight with CHC.

Recently, we received a check from you [illegible] itemized as "August 25, 1965," for $25.00. We are assuming that this constitutes the final payment of the 1964-65 broadcast season. Is this correct?

Next, please send check immediately for the $300-odd that is owed WMC for this current (1965-66) season's performances.

We hereby request that this and all future remittances be handled on a monthly basis as provided for in the contract and be accompanied by an itemized statement.

Further, the present Shell tape is about four years old, and is getting badly worn. It would seem that they, and we, are entitled to a new, current tape.

For that matter, is Shell the only account you have to offer us? We would like to have a choice of several new accounts.

It has come to our notice that you have an arrangement with other CHC subscribers whereby you make provision for them to secure teletype service. What are the details on this?

Generally speaking, WMC is highly dissatisfied with the service received from CHC in the past. Based on this past performance, we certainly have little interest in continuing with the contract upon its expiration.

Orig. KYC
cc Ohio

199-10 58th Avenue
Flushing, New York 11365

3 August 1967

Dear Jiffy-

I believe it, sometimes!

I just received your letter, and since answering it sounded much better than studying physics, I'll shoot back this reply.

First of all, congrats on the house. May it be filled with happy people. You realize this "nonsense" about getting married and settling down is getting me worried. At the rate it's happening to acquaintances of mine, my time can't be far off. (And I don't even have any idea who the lucky young lady is. C'est la vie.)

We haven't gotten the transmitter yet, since we have not yet received our license. The application is filled out with two exceptions; the presidents signiture (he's on vacation somewhere in Maine) and the citizenship of the parents and grandparents of the Board of Trustees of Middlebury College. I hope the application will be sent out by the middle of August.

Yes, Mr. Shea offered us the use of his lawyers free of charge. We will have to pay the filing fee, but at this time I have not been told the amount. Dottie Shea, Ham Shea's daughter, is now a sophmore at Middlebury. She started working for us from the start. I really think she is (was?) being taken advantage of. Weinstein started taking her out as part of a fraternity plot to keep frats on campus. He also brought her to the station, and gave her a job in the business office. One interesting end result is Dave found out he really likes her. Stratch another friend. Oh yes, it appears that Ham knows my father very well. They both were on the Middlebury championship football team of the early thirties.

The transmitter is not the same unit in the 1965 proposal. It seems when Collins designed the latest line of FM transmitters the exciter was designated the A830-1. Unfortunately for Collins, if could not be multiplexed with the phase and seperation control desired. Although other companies use equipment of the same type, Collins refuses to be average and introduced the A830-2 at $2000. We bought a new A830-1 for $750! Not bad, is it? Oh yes, it does handle SCA adapters very well.

The antenna id a Gates FM-11, cost $200, power gain .8 The cable is a special gold plated polyfoam coax, similar to RG-17(I think that's the designation. It's that mil surplus 1¼" cable with gold plate) The antenna will be on the Gifford Hall widow's walk, with the xmitter below in the fifth floor trunk room. The cable run is about 30 feet, giving a power loss of slightly under 1 dog biscuit at 91.7 MHz. The conservative range estimate is 4 miles, max effective range is 12. UVM (theywent on the air last summer) uses the FM-22 (2 stacked FM-11's) and is heard in Middlebury.

The trustees were very happy to Ok the FM plan. They hope we will overcome the bad name caused by the campus. That paper is getting totally out of hand. They are going out of the way to cause trouble, by adopting a far left policy, pushing distorted views of Vietnam, and super liberal rules, or rather lack of rules and responsibility. Of course, they wouldn't think of covering half the college events! One of the prime causes of the trouble should have graduated in June, but he had 119 Midd credits, and refused to transfer 8 from Harvard. Another hot fall is in the offering.

Financing looks good at this time. We are paying back the college loan at $400/year. We have the option to skip payment this year and use it for capital investment. This will raise our interest cost about $30, so it's not a bad deal. We ended the year with a surplus of almost $1000 (estimate in May was $700), which has been used to purchase a cartape machine, carts, rack, eraser, and a downpayment on the console for the Production Room.

Our studios will stay in Proctor for now. It is unlikely that a second half of Proctor will be built, since the social and eating houses will eliminate the need for a centrally located dining hall and student union. We hope to get large, well designed studios in one of the social houses. Actually, we are not in need of more space. We are installing lines to conference rooms, and auditoriums, and bought a small remote unit. It's similar to the new sports un it, but has an internal AC supply. (The units are transistorized, have agc, and the sports unit has dynamic clipping. They were desined and built by Bowker and myself, with parts of the circuit being lifted from the IBS handbook.)

WFAD is located on 7 South, behind Becknels Law Office. The transmitter site is located in the highway dept dump, near the A&W stand. The staff is WRMC personnel, with a few pros thrown in. The general quality and content is lousey, but well suited to the average farmer. (mush, C&W, local news, and a poor R&R evening show for the "townies") Most of the RMC people there still work for us, and those that left were personality problems anyway. We have an exclusive rights contract with the college for all events. FAD showed an interest for football. We sold them 7 games for full line cost (home and away), traveling expenses, and $10/anouncer-game. I wonder if they'll be able to afford hockey?

The NBC affiliation is rather funny. I knew about the letter, so I tried CBS and ABC. No dice. I got Mutual, but the line costs from Burlington to Midd were 172 dollars/yr. I wrote to NBC again, but got no reply. I called Tom Knode and he was unbelievably rude to me.

Our CE, John Taylor, is one of RCA's 50 wholesalers in the world. As a result he is both very wealthy and knows important people. He told his father, who was upset by that kind of play. Mr. Taylor called the president of RCA, and he in turn called the director of the network. Mr. Knode was gone in 3 days. The new director of station relations for NBC was very nice to us. We are to try rebroadcasting WVMT for 1 month. If this proves unsatisfactory, we are welcome to wire ourselves in!

I'm not sure about the Am system at this time. We only had 5 units out last semester, but there was no whine at all. The frequency range is from 570 to 900 KHz, so beating does not occure. There is the problem of educating people, but a few signs, and the network like saying "In the Batts we are heard at 640 KHz".

I don't have any good pictures at this time. I'll try to print up a few and get them out as soon as possible. You must remember that I'm at summer school, and I don't have my own darkroom. As a result I'll have to wait until a friend and I have spare time together

Programming: Aghhhh. At this time we plan on starting AM at 2PM. Simulcasting starts at 6PM. Sign off at 1AM.

2-4	Cabaret Part 1	mon-fri modern light listening. not mush type
4-6	Cabaret Part 2	
6-8:30	Concert Hall	
8:30-9	At your service	educational tapes, news comentary, campus events
9-11	Fab 15 + 5	
11-1	Late night.	jazz, light folk and folk rock, pannel discusion lead by new staff member, Dean O'Brien, C&W, Motown Sound (Mon-Fri in order)

Sat sports, high school sports, sign off'til 8, then RR (maybe on AM only)

Sunday (order only, times not set) opera, classics, show tunes and plays, At your service (8-11), jazz (Included in Sunday At your Service is an hour long call in your question show.)

The constitution was changed to allow Student, faculty, or staff members to belong to the station. As a matter of fact there are 3 new directors. One is a news director, a student. There aretwo "Administrative Directors". They have full rights and votes. One is the advisor, the second is chosen by the president of the college from a list of faculty supplied by the station. The idea is to get greater interaction between the student body and faculty.

There is one favor I'd like to ask of you, Jiffy. Please send as much information as possible on program sources, educational networks, etc. We would like to lengthen our broadcast day, and improve its quality. Tapes and networks help, since people could study at the station while prerecorded material went out.

Important Names

Mr. Charles Brakeley	Old Chaple	Advisor
Dean. Bruce Peterson	"	Dean of Men (was in charge of Committee to decide on FM issue)
Dean O'Brien	"	Dean of College. (great supporter of RMC, now a staff member.)

Bowker — 14 Canoe Brook Dr.
Princeton Junction, N.J.

Ham Shea — Rawley Pike
Harrisonburg Va 22801

Happy moving day! I'll be glad to answer any questions you have. If you or Mike have rigs, make a sched. I work all bands, 80 meters through 1296 MHz. 'Call sign's WB2FEM, or WA2WYL.. I'd also appreciate any programming ideas you have.

73 + 88

Bruce

Mr. Ross

Mr. Van Ummersen

Mr. Hinman ✓

cc: President Armstrong

WRMC

Radio Station - WRMC

August 15, 1967

Carroll Rikert, Jr.
Assistant Secretary

This is to notify you that the Trustees at their annual meeting passed the following on June 10, 1967:

> "It was voted to authorize the President to apply in the name of Middlebury College to the F.C.C. for a license for the student organization to operate a non-commercial, 10-watt FM station, discontinuing AM broadcasting when FM becomes operable; and for the College to appropriate $1,150 as a one-time contribution to the change-over costs."

Carroll Rikert

Carroll Rikert, Jr.
Assistant Secretary

Mr. Ross

Mr. Van Ommersen

Mr. Hinman

cc: President Armstrong

Radio Station - WMC

August 15, 1967

Carroll Rikert, Jr.
Assistant Secretary

This is to notify you that the Trustees at their annual meeting passed the following on June 10, 1967:

"It was voted to authorize the President to apply in the name of Middlebury College to the F.C.C. for a license for the student organization to operate a non-commercial, 10-watt FM station, discontinuing AM broadcasting when FM becomes operable; and for the College to appropriate $1,150 as a one-time contribution to the charge-over costs."

Carroll Rikert, Jr.
Assistant Secretary

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

OFFICE OF THE PRESIDENT

August 17, 1967

Mrs. Jennifer Starr Johnson
2602 Sheridan
Champaign, Illinois

Dear Jiffy:

Your labors in the vineyard were not in vain, Jiffy, for we have indeed finally decided for a number of good reasons to go to non-commercial 10 watt FM broadcasting. I know that it is exceedingly hard for students in course to see things sub specie aeternitatis, and therefore it is particularly pleasing to have your cordial letter confirming your long-term interest and concern.

I am delighted that you are finding continuing satisfaction in the study of the classics.

With all good wishes,

Sincerely yours,

James I. Armstrong
President

Bruce B. Shafiroff
199-10 58 Ave
Flushing, New York 11365

Dear Jiffy,

I'm sorry the "WRMC-FM (yes, that's RIGHT) family"hasn't kept in touch with you this past year, but things have been happening at an extremely rapid rate. As you are now aware, we finally got your wish, 10 watt FM operations. I'll try to condense the past 18 months into a page or so, but I was never a great historian. (That's Frank Wolff's department.)

I believe the place to start is April '66 when Frank was elected president, Ted Baer business director, and myself engineering director. Ted almost tripled our advertising income, and Roger Partridge and myself spent it all on equipment. Things went well until TT2 & 3 "died" the same day, and Roger and I stayed up all night to repair them. We were ticked and disgusted with the "poor relative" attitude the college had with the radio station. We called the dean at home and told him what we felt: give the station a fair break, or put it out of its misery. The administration reconsidered the original FM proposal, and new equipment choices and prices were included. We were able to get a new Collins FM transmitter for $750, Antenna, cable, and hardware $300, limiter amp $130, AAA program line to Gifford cupola $1.50/month (N.E. Telephone). The administration approved the proposal, and sent it to the SLC (as you may know, there is no longer a SA). The proposal was approved, and the following financial backing set up: SA grant $1300, College grant $1150, an additional grant of $1/student year to cover lost advertising (approx$1400). We have been buying a great deal of equipment, and I doubt if you would recognize the studio. It is now blue and white. The control room console is walnut. We have new turntables and are in the process of setting up a second studio (in the booth) for production and remote broadcasts. The console and turntables are mounted in a portable enclosure. You may have seen the unit, a Sparta AC 155. We also have a tape cartridge machine. We were able to obtain an NBC affiliation after much string pulling by our technical director's (John Taylor '70) father. All amplifiers are now solid state units. It's a great understatement to say things have changed since I was a freshman and you were president.

It's now a matter of time for our construction permit to come through. The trustees were to approve the proposal last Saturday, and I immagine I'll get confirmation any day now. One very great help has been the totally obnoxious nature of the last two Campus editors, and the resulting garbage of a newspaper they have put out. The administration and trustees were delighted to have some 'clean cut middle of the road American youths' pull the college out of the iron curtain imposed by the paper. It carried no news to speak of, other than false quotes by "the administration", slanted news designed to give the impression the administration was a bunch of ogers, and about ½ the column space going to praise the V.C. As Mr. Shea said "If you wanted to thank anyone for getting approval, thank Mr. Dworkan, the editor"

I suppose I might mention the election results. We changed the election dates to the winter vaction, so seniors could study for comps. I was elected president, Andy Potter '68 program director, Linda (Tobi) Gray Personnel Director, John Taylor '70 Enginnering Director, and Dave Weinstein '68 Business Director. The managerial positions went to freshmen and sophmores. One word about Sam Levin. After loosing the election for president he quit the station staff and went to work for WFAD. (The town station) WFAD is probably as bad as WIPS (which is going into bankruptcy) and presents no serious challenge for AM listening audience.

At the present time we plan to keep AM in the major dorms on the hill only. All units are to be removed from the frats and smaller dorms. We built 7 new 25 watt plate transformer modulated transmitters for this use. They are to be operated on different frequencies between 570 and 880 to avoid the beat. Thus 7-5-0 ra-di-o no longer exists. It is WRMC-FM at 90.7 on your FM dial. The AM is a simulcast which will not be acknowledged on the air.

If you have any questions, or suggestions for the future drop me a line. I'll be at the above address all summer. I'll part with Dean O'Brien's comment on the FM proposal. "We should have done will Jiffy was here. She was quite a gal"

Sincerely,

Bruce

GILMORE BROADCASTING CORPORATION

HEADQUARTERS OFFICE: RAWLEY PIKE, HARRISONBURG, VIRGINIA 22801 (703) 434-0704

HAMILTON SHEA
EXECUTIVE VICE PRESIDENT

September 5, 1967

Mrs. Jiffy Johnson
2602 Sheridan
Champaign, Illinois 61820

Dear Jiffy:

Your letter of August 16 came while I was on vacation so I haven't had a chance to write you until now. It is always nice to hear from you and I am delighted that you sound so enthusiastic about your present work in production and publicity at the University station.

It is not too hard to summarize the attitude of the Board of Trustees at Middlebury since they voted at their meeting in June to supply the funds necessary to allow the students to go ahead to bring into being the FM station. Your friends in Washington, Stan Harris and Associates, repeated their offer to handle the legal work of applying to the FCC at no cost to the students and there, for the moment, I have lost the trail. I guess some work on the application has gone ahead during the summer vacation but I am not sure. None of us who are interested in the FM station can ever be too grateful for the left-handed assist our project received from the "far out" management of the college newspaper. In the opinion of all of the trustees and, I guess, a good many of the students the Campus sank to an all time low last year in both the inadequacy of its straight news coverage of college events and in the one-sidedness of its editorial and feature columns. While maintaining some tolerance for our historic policy of freedom of the press the trustees came to the conclusion that the creation of another better managed and saner medium of communication on the campus would have a very helpful influence for the whole college community. I feel sure the money would have been voted anyway but it was done with verve and dispatch during the June meeting thanks to the circumstances noted.

I have had one or two telephone discussions with Bruce Shafiroff who sounded very competent and dedicated. I understand there is a real engineering genius in the Sophomore Class and so the technical facility should be topnotch. I expect to hear a complete up dated report when Dottsie returns to Middlebury since she is now pinned to the business manager of WRMC and thus finds herself a member of his staff.

By all means send Bruce all of the advice and literature you can muster. I think they are getting very close to actual operation and I sure hope they do a good job.

Please continue to keep me up to date on your doings. I have enjoyed our acquaintance very much and look forward to watching you and your husband progress your careers and personal life.

Sincerely,

Hamilton Shea

HS:gam

WRMC BOX 800 . MIDDLEBURY COLLEGE . MIDDLEBURY, VERMONT

6 September 1967

Dear Jiffy,

Here we go with one of those "You don't know me, but...." lines, however my name is Andy Potter and I am program director of WRMC (FM). I joined the staff in late winter of the 1965-66 school year and have since become pretty well hooked on radio. I am in Middlebury this summer (which I guess is about over), more or less taking care of our baby here as well as working on WFAD. I have read a couple of your enthusiastic letters to Bruce and thought I would run down exactly what we have so far in the line of programming. I don't know how much Bruce has told you.

So, here we go....

The usual block programming, which worked very well last year, is the basis. A couple of changes in timing will be made, however. Bruce has probably told you about "Cabaret" in the afternoon from 400 to 530. This will pose a problem at first because I don't have any trained people. Also you are familiar with students' love for rock. In taking this into consideration, I have put together a stack of 45's that pretty well reflect the kind of thing we want, but people will be definitely encouraged to pull out 33's. At this time our collection of appropriate material is sadly lacking, but we have enough to start on, and that's what counts. This business of getting people to work together and not just play what they want to hear can be a real problem. However, it began to run pretty smoothly last year, and I have hopes it will be perfect this year.

Language programs will occupy the 530-600 spot. This involves getting cooporation from the language departments.

Fab 15 will foolow its popular chart format. (But have you noticed how bad the rock is getting?) Concert hall will go over big in town, as well as on the campus. The late night will perhaps be the one show that reflects enough of the person's personality to make each show different.

"At Your Service" will feature local and campus news, sports and commentary. Weather also, I guess. I would like to have it a half hour program, weekdays from 830 to 900. At least at first I think it should be taped in advance.

Other programs, potentially, might include:

NASA.....4-5 minute program once/week; 15 minutes once/month
BBC....."Music Showcase" 90 minute classical programs
"Round the Horne" Comedy, ½ hour
"Folk Song Cellar" 1 hour folk.

WRMC BOX 600 , MIDDLEBURY COLLEGE , MIDDLEBURY, VERMONT

6 September 1967

Dear Jiffy,

Here we go with one of those "You don't know me, but...." lines, however my name is Andy Potter and I am program director of WRMC (FM). I joined the staff in late winter of the 1965-66 school year and have since become pretty well hooked on radio. I am in Middlebury this summer (which I guess is about over), more or less taking care of our baby here as well as working on WFAD. I have read a couple of your enthusiastic letters to Bruce and thought I would run down exactly what we have so far in the line of programming. I don't know how much Bruce has told you.

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NASA.....4-5 minute program once/week; 15 minutes once/month
ESC....."Music Showcase" 90 minute classical programs
"Round the Horne" Comedy, ½ hour
"Folk Song Cellar" 1 hour folk.

WRMC BOX 800 . MIDDLEBURY COLLEGE . MIDDLEBURY, VERMONT

CBC.....Massey Lectures, The moral ambiguity of America
Expo 67, including "Man and his world", the Expo theme
Canada: Genesis of a nation

Plus others that can be ordered free of charge. Half hour shows.

MGM.....A show called "The Music Factory" I understand this is quite good; is aired on WABC-FM. An hour show.

Middlebury College.....Our own production, involving an open end bullsession of faculty members, plus anyone else interested. It would be run remotely from the Hepburn Zoo or Painter lounge or some gathering place. Dean O'Brian wants to call it "The Midnight Special", after an old radio program.

Of course, we will have NBC news, but we will have to figure out a way to cut out the advertising. The FM application should be into the FCC now, but I don't think we have hopes of getting on the air before 2nd semester this year, if then. It takes time to get all this equipment ordered and installed.

Well, in closing, I would very much appreciate any tips you might have on making this operation as good as possible.

Yours Truly,

Andy

C/O WRMC-FM, BOX 800, etc.

September 12, 1967

Mr. Charles D. Brakeley
Emma Willard House
Middlebury College
Middlebury, Vermont 05753

Dear Mr. Brakeley:

Enclosed is the edited original (excepting Exhibit 10, the antenna structure; Exhibit 11, the topographic maps; Exhibit 12, the photographs of the area; and Exhibit 13, the aeronautical chart) of an application to be filed with the FCC on behalf of the President and Fellows of Middlebury College for authorization to construct a non-commercial FM broadcast station. Also enclosed is a Xerox copy of such material for your files.

The enclosed material is intended to supersede the application previously signed by Dr. Armstrong. Please review it to be certain that you approve of the modifications suggested by us. If you do, please have Dr. Armstrong sign and date the original on page 2 of the application and return it to us for filing.

While we have made a number of minor changes which will be apparent to you (and which require no explanation), certain remaining problems remain which should be called to your attention. In each such case, we do not recommend that anything additional be done now, but the Commission may request supplemental information. Those problems are:

(1) The programming proposed is largely of a non-educational nature. For this reason, the payment of a filing fee may be required. Since this is an area of uncertainty, we feel that we should file without a fee and put the burden on the Commission to request one.

(2) The copy of the charter and by-laws submitted as Exhibit 1 has not been certified by the appropriate official of the State of Vermont. We may be asked to submit such a certification.

(3) The applicant's financial ability to build the station and operate it for a year is not clearly demonstrated. We may be asked to be more specific as to the availability of the specific funds needed.

(4) The program schedule does not classify the programs as indicated in the note on page 1 of Section IV of the application form. We may be asked to submit such classifications.

(5) The photographs submitted in response to paragraph 9 of Section V-B should have been taken looking more towards the horizon to indicate the topography of the area. Since topographic maps will be filed, we may get by with the existing pictures.

When you return the signed original, please advise us by letter of certain additional information. First, the photographs referred to above are undated. If you will give us that date, we will add it. Second, Exhibit 2 does not give the required information as to the principal profession or occupation of three trustees: Messrs. Lang, Fulton, and Kruesi. We readily can add that to the application after you give us the facts.

I am starting a hearing today at the Commission which may last for several weeks. If you have any questions during hours when I am out of the office, contact Dick Dunnells, another of our lawyers who has worked with me on your application.

Sincerely yours,

Stanley S. Harris

SSH:erw
Enclosures
CC: Hamilton Shea

October 17, 1967

Mr. Charles D. Brakeley
Emma Willard House
Middlebury College
Middlebury, Vermont 05753

Dear Mr. Brakeley:

The Rules and Regulations of the Federal Communications Commission require an applicant for a broadcast facility to give public notice of the application. Bruce Shafiroff made arrangements for the publication of the text of the notice which we made available to him.

An applicant further is required to file with the Commission a statement advising it of the fact that the rule has been complied with. Enclosed is such a statement. Please confirm with Bruce the accuracy of the dates recited in the statement; assuming they are correct, please have Dr. Armstrong sign the statement and return it to me at your earliest convenience for filing with the Commission.

Sincerely yours,

SSH

Stanley S. Harris

Enc.
cc/enc: Mr. Bruce Shafiroff
Box 800
Middlebury College
Middlebury, Vermont 05753

WRMC-FM

BOX 800
MIDDLEBURY COLLEGE
MIDDLEBURY
VERMONT
05753

Phone (802)
388-4004

For Low # Stickers Only WRMC

The following requests are made re parking privileges for WRMC's engineer.

1: Permission to park on Hillcrest Road. In addition, it is requested that vehicles be allowed to enter parking lot for short periods of time for the purpose of loading and unloading equipment only. This will be indicated by parking lights left on, and will be done only when necessary. DAY ONLY

2: Permission for the engineer to park in the pit as a sophomore. This is increasingly important with the advent of FM broadcasting. It will be necessary to follow up trouble calls quickly, and this requires obtaining a car, loading it with whatever test equipment is necessary, and only then proceeding. We have particularly in mind the several times this year when there have been problems with our transmissions of sports programs to WFAD, when it has been necessary to trace difficulties very quickly to obtain a signal before air time. Since these difficulties could occur at the field house, at the station, at the phone company in Middlebury, or at WFAD it is quite important that our engineer not have to spend half of his time before air time simply getting to his car. NIGHT

3: Several times during the past year we have had trouble obtaining access to the service road leading behind the sports stands, and to the entrance of the field house. In each case it has been necessary to park quite some distance away, and in each case the result has been that we were forced to go on the air late with our network sports coverage. We request some way, either identification pass or something else, to show that we are authorized to enter these areas. Again, here the point is not loading or unloading equipment, but simply a lack of time to park and walk a block or two. We realize that this point particularly is difficult to work out, but would like any suggestions or alternatives.

Driving on Women's Side of Campus to Theatre to load & unload equipment.

October 19, 1967

In re Application of

The President and Fellows of Middlebury College
Middlebury, Vermont
For A New Non-commercial Educational FM Station
File Number

Statement of Publication

The Commission hereby is advised that the following notice was published on September 29, October 6, and October 13, 1967, in the Addison County Independent, a weekly newspaper of general circulation published in Middlebury, Vermont:

> "Notice is hereby given that the President and Fellows of Middlebury College, Middlebury, Vermont, have tendered for filing with the Federal Communications Commission an application for authority to construct a non-commercial, educational FM broadcast station. This application was tendered for filing with the Federal Communications Commission on Sept. 18, 1967.
>
> "This proposed facility will be identified as WRMC-FM. This facility will operate at 91.7 mHz. (channel #219).
>
> "This application is for a class D, non-commercial FM educational station operating with 10 watts power; the location of its studios will be Redfield Proctor Hall, Middlebury College, Middlebury, Vt. The transmitter site will be Gifford Hall, Middlebury College, Middlebury, Vt. The antenna height will be 540' above average terrain level.
>
> "A copy of this application is on file for public inspection at Old Chapel, Middlebury College, Middlebury, Vt."

James I. Armstrong
President of the College

October 15, 1970

In re Application of

The Trustees and Fellows of Middlebury College
Middlebury, Vermont
For A Non-Commercial Educational FM Station
File Number

FRANK J. HOGAN 1877-1944

NELSON T. HARTSON
EDMUND L. JONES
SEYMOUR S. MINTZ
LESTER COHEN
GEORGE E. MONK
O. R. McGUIRE, JR.
FREDERICK M. BRADLEY
FRANK F. ROBERSON
MERLE THORPE, JR.
CORWIN R. LOCKWOOD
C. FRANK REIFSNYDER
GEORGE W. WISE
ROBERT K. EIFLER
EDGAR W. HOLTZ
EDWARD A. McDERMOTT
J. BRUCE KELLISON
JOHN P. ARNESS
FRANCIS L. CASEY, JR.
STANLEY S. HARRIS
E. BARRETT PRETTYMAN, JR.
ARNOLD C. JOHNSON
JOHN J. ROSS
RUSSELL B. PACE, JR.
JOHN W. WARNER

HOWARD F. ROYCROFT
ROBERT H. KAPP
JAMES A. BELSON
JAMES E. MURRAY
WILLIAM O. BITTMAN
FREDERIC A. NICHOLSON
PIERRE J. LaFORCE
ROBERT J. ELLIOTT
GEORGE U. CARNEAL, JR.
JAY E. RICKS
ROBERT M. JEFFERS
DENNIS J. LEHR
ARTHUR J. ROTHKOPF
JAMES A. HOURIHAN
ROBERT C. MAYNARD
STEPHEN S. BOYNTON
CARL L. TAYLOR
STEPHEN W. PORTER
ALFRED T. SPADA
OLIVIA BARCLAY
DONALD L. DELL
BOB G. ODLE
PETER F. ROUSSELOT

HOGAN & HARTSON
815 CONNECTICUT AVENUE
WASHINGTON, D.C. 20006

TELEPHONE
298-5500

CABLE ADDRESS
"HOGANDER WASHINGTON"

COUNSEL
JAMES C. ROGERS

December 8, 1967

Mr. Bruce B. Shafiroff
Station WRMC-FM
Box 800
Middlebury College
Middlebury, Vermont 05753

Dear Bruce:

Enclosed, first of all, is a copy of Section 1.550 of the Rules and Regulations of the Federal Communications Commission. It relates to the procedures to be followed concerning the assignment of call letters. As you and I agreed in our telephone conversation, if you will identify for me all broadcast stations within a 35-mile radius of Middlebury, I will take care (1) of notifying them that we wish the call letters WRMC-FM, and (2) of advising the Commission of our desire for such call letters and of the fact that we have given appropriate notice to such stations. This matter should be attended to promptly; our request for the call letters must be filed by December 20.

We discussed several other problems. Rather than answering your questions in the body of this letter, I decided to reproduce the Commission's rules which are applicable to non-commercial educational FM stations; a copy thereof is enclosed. Those rules (Sections 73.501-73.598) not only will answer your current questions, but also should be kept readily available for future reference.

Congratulations to all of you on your grant, and good luck. As specific questions arise in the future, we will be happy to continue to be of assistance.

Sincerely yours,

Stanley S. Harris

Stanley S. Harris

SSH:erw
Enclosure
CC: Charles D. Brakeley
Hamilton Shea

14 Canoe Brook Drive
Princeton Jct., N.J. 08550

December 13, 1967

Mr. Stanley Harris
Hogan and Hartson
815 Connecticut Avenue
Washington, D.C. 20006

Dear Mr. Harris:

At the request of Mr. Bruce Shafiroff, student President of the Middlebury College radio station, I am herewith forwarding to you a list of radio and television broadcasting stations that are now operating, or are authorized to operate, within thirty-five miles of Middlebury, Vermont. I understand that a call letter assignment application to the Federal Communications Commission for the new educational FM radio station at Middlebury is being prepared and that this listing should be an exhibit of that application.

Sincerely yours,

John D. Bowker

John D. Bowker

xc: C.D. Brakeley
B. Shafiroff

RADIO AND TELEVISION BROADCASTING STATIONS
NOW OPERATING OR AUTHORIZED WITHIN 35 MILES
OF MIDDLEBURY, VERMONT
(December 1, 1967)

	Middlebury, Vt.
WFAD	a.m. commercial radio
WRMC	a.m. campus carrier-current radio
	Burlington, Vt.
WCAX-TV	VHF commercial television
WDOT	a.m. commercial radio
WETK	UHF educational television
WJOY	a.m. commercial radio
WJOY-FM	f.m. commercial radio
WRUV	a.m. campus carrier-current radio
WRUV-FM	f.m. educational radio
WVMT	a.m. commercial radio
WVNY-TV	VHF commercial television
	Waterbury, Vt.
WDEV	a.m. commercial radio
	Montpelier, Vt.
WSKI	a.m. commercial radio
	Barre, Vt.
WSNO	a.m. commercial radio
	Northfield, Vt.
WNUB-FM	f.m. educational radio (Call letters requested)
	Randolph, Vt.
WCVR	a.m. commercial radio (Call letters requested)
	Rutland, Vt.
WHWB	a.m. commercial radio
WSYB	a.m. commercial radio
WVER	UHF educational television
	Ticonderoga, N.Y.
WIPS	a.m. commercial radio
	Winooski, Vt.
WSSE	a.m. campus carrier current radio

Map of the area showing Middlebury, Vermont at the
center of a circle of radius 35 miles.

COPY

HOGAN & HARTSON
815 CONNECTICUT AVENUE
WASHINGTON, D. C. 20006

December 20, 1967

Mr. Charles D. Brakeley
Emma Willard House
Middlebury College
Middlebury, Vermont 05753

Dear Mr. Brakeley:

John Bowker provided me with the identification of all broadcast stations operating or authorized to operate within a 35-mile radius of Middlebury. Following receipt of that information, I prepared a letter which was filed today with the Federal Communications Commission requesting that the call letters WRMC-FM be assigned to the new Middlebury station. A copy of that letter is enclosed.

I appreciate the kind letters of thanks sent to me by you and Dr. Armstrong. We have been happy to be of assistance, and we are confident that the new station will be operated in such a way as to make a very meaningful contribution to the Middlebury College community.

Sincerely yours,

SSH

Stanley S. Harris

SSH/jm

Enclosure

cc/enc.: Hamilton Shea
John D. Bowker
Bruce B. Shafiroff

R24

COPY

FRANK J. HOGAN 1877-1944

NELSON T. HARTSON
EDMUND L. JONES
SEYMOUR S. MINTZ
LESTER COHEN
GEORGE E. MONK
O. R. McGUIRE, JR.
FREDERICK M. BRADLEY
FRANK F. ROBERSON
MERLE THORPE, JR.
CORWIN R. LOCKWOOD
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BOB G. ODLE
PETER F. ROUSSELOT

HOGAN & HARTSON
815 CONNECTICUT AVENUE
WASHINGTON, D.C. 20006

TELEPHONE
298-5500

CABLE ADDRESS
"HOGANDER WASHINGTON"

COUNSEL
JAMES C. ROGERS

January 31, 1968

Mr. Bruce B. Shafiroff
Station WRMC-FM
Box 800
Middlebury College
Middlebury, Vermont 05753

Dear Bruce:

I am sorry to be delayed in responding to your telephone inquiry of last week concerning Middlebury College sports programming, but a case of flu had me out of the office for several days.

There is no reason to change the manner of operating whereby you have sold sports programming to the local AM station. The college certainly enjoys the rights to such activities; certainly WRMC properly may be the agent for the sale of such rights. Nor is any discrimination involved by the establishment of a mileage radius within which the college exercises certain controls over such programming. The fact that the college now holds a permit for a non-commercial educational FM station in no sense changes any of those circumstances.

The only problem which might now exist would be based upon the contract between WRMC and the AM station. Until now, it has had exclusive broadcast rights (although I assume that the sports programming was fed simultaneously through WRMC's wired system). If you were to contemplate broadcasting any games over the new FM facility, the AM station could expect some dilution of its audience in the community and it then could well have a valid complaint. Of course, I have no knowledge as to what the agreement provides; I merely mention the possibility at this stage.

Let me know if you have any further questions.

Cordially,

Stanley S. Harris

Stanley S. Harris

SSH:erw

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

OFFICE OF THE DEAN OF THE COLLEGE

February 21, 1968

Mr. John Taylor
President, WRMC-FM

Dear John:

With the changeover of WRMC from closed circuit transmission to FM, non-commercial broadcast, it seems appropriate that we restate and expand the agreement reached with WRMC previously about coverage of sporting events.

It is our understanding that in the area of sporting events WRMC has prior rights over all radio broadcasts whose main point of transmission is within a 25 mile radius of the town on Middlebury. This policy is a continuation of the practice that has been followed in the past with WIPS and which will now include WFAD.

Specifically covered in the area of "sporting events" are all regularly scheduled athletic contests, the Winter Carnival, any post-season events officially sanctioned by the Faculty Athletic Policy Committee, and any special sporting events officially sponsored by Middlebury College.

It is further our understanding that although your FM license forbids commercial broadcast, you may sell the rights of coverage to a commercial outlet or WRMC broadcasts of sporting events to a commercial outlet subject to whatever restrictions may be imposed by the FCC in granting your license.

We also understand that the exclusive rights granted to athletic events establishes a presumption about other special college events — talks, performances, and so forth — that they will be subject to the same prior rights. Nevertheless, since this issue has never been raised a final clarification of this range of broadcast activities should await our experience with such matters.

It goes without saying that the College would reserve the right to withdraw this privilege if, at any time, in its judgment the nature of such broadcasting service as WRMC provided did not reflect credit on Middlebury College.

Sincerely yours,

Dennis O'Brien

Dennis O'Brien
Dean of the College

DOB:l
cc: Mr. Brooker
Mr. Brakeley

DATE 4/10/68

Memo from
JIM KITCHELL

To Sid Kay

Thought you might be interested in the attached letter and news release from Gordie Perine.

It looks as though we really started something.

Best regards,

Jim

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

ALUMNI HOUSE

March 27, 1968

RECEIVED
MAR 29 1968
JIM KITCHELL

Mr. James W. Kitchell
Producer - NBC News
30 Rockefeller Plaza
New York, N. Y. 10020

Dear Jim:

I thought you would be interested in the enclosed news release regarding our radio station. The students have worked hard to get an FM license and we hear nothing but good reports from those who have heard some of the programs.

We are very pleased to have FM as the radio station is doing an excellent job in reporting news and carrying fine programs daily. It also competes with the CAMPUS which in my estimation does not represent the voice of the student body. If you ever get up this way during the school year, I do hope you will make it a point to stop by the studio and make yourself known to them.

We are having a fine year under the able leadership of Dr. Armstrong. It is indeed a privilege and a pleasure for me to be on his staff and to play a small part in some of the exciting things that are happening at the College today. We alumni can certainly be proud of Middlebury and the direction in which the College is going.

Best personal regards.

Sincerely yours,

Gordie

GCP:ec
enc.

Gordon C. Perine
Director of Alumni Relations

RECEIVED
MAR 29 1968
JIM KITCHELL

MIDDLEBURY COLLEGE INFORMATION SERVICES
MIDDLEBURY, VERMONT 05753 Area Code 802 388-2046

For Release: FRIDAY, MARCH 22

MAX PETERSEN

MIDDLEBURY, Vt. - A 1952 Middlebury College graduate, one of the founders of the college AM radio station 19 years ago, was honored recently at ceremonies dedicating Middlebury's new educational FM station, WRMC-FM.

John D. Bowker, a former Middlebury resident and now of 14 Canoe Brook Rd., Princeton Jct., N.J., who has seen the station grow from a staff of two with a range of only two or three dorms to a modern AM-FM facility which covers a large part of Addison County, was honored for his continued interest in the college station, last Saturday, March 16.

The studios of WRMC-FM were dedicated to Mr. Bowker for his interest and his valuable assistance in making the FM non-commercial facility a reality. The son of John G. Bowker, dean emeritus of the faculty at Middlebury, he is a technical administrator at R.C.A. Laboratories, Princeton, N.J.

The student station, which has been operating on AM since 1949, received its FM license and began broadcasting during the recent Middlebury Winter Carnival. It can be heard in a 15-mile radius from the campus at 91.7 megacycles on the FM dial.

WRMC-FM, located in the basement of Proctor Hall, currently operates in excess of 90 hours per week with programming carried over both FM, to the Middlebury community and general public in outlying towns, and on AM, over carrier current to all student residence halls.

Heard as far away as Orwell, the FM station is on the air from 7-11 am.m and 2:30 p.m. to 1 a.m. Monday through Friday; 1 p.m. to 12:30 a.m. Saturday, and 11 a.m. until 1 a.m. on Sunday. Programming includes a variety of classical, jazz, rock, folk and instrumental music, news reports of events both on and off campus, sports, and special taped programs of concerts, plays and speakers at the college.

- more -

In addition the station also airs weekly special taped programs supplied by the National Association of Educational Broadcasters. Subjects range from interviews with national political figures to the history of organ music.

The president, sophomore John Taylor, of Milwaukee, Wisc., heads a part-time staff of 70 students occupied with the broadcasting, business and technical phases of the operation. Sandy Daigneault, serves as program director; Don Delano, business director; Bill Taylor, news director; Gregg Humphrey, personnel, and Dennis Shanahan, engineering director.

Although most of the students who join the staff have had little or no experience, except in technical areas, they soon adapt to the ways of radio. Many consider the training invaluable for whatever they plan to do in the future.

They call it an education that helps to sharpen the mind. Some key skills learned are an ability to write and speak clearly and to be able to organize.

Less than a month old, the FM facility has received a good response from Addison County residents. Directors are already making plans for expanded broadcasting next year.

The college financed the installation of modern FM equipment, but operating funds for the station are expected to come from the student activity fee at Middlebury.

The station president, who joined Middlebury President James I. Armstrong in presiding over the recent dedication, called the possibilities open to the station "very exciting." "There is no other organization which has as great a potential for relating the individual members of the college, student, administrator or professor, to one another and to the community of Middlebury," Taylor pointed out.

####

WRMC FM

BOX 800
MIDDLEBURY
COLLEGE
MIDDLEBURY
VERMONT
05753

Phone (802)
388-4004

March 26, 1968

Mrs. Harry Lighthall
Charlotte, Vt. 05445

Dear Mrs. Lighthall:

I appreciate the time that you took to send us a note about our programming. I feel that a bit of explanation is in order. WRMC-FM is an educational station operated by the students of Middlebury College. As such, it is our policy to carry many of the discussions which are presented on campus. We often carry these programs live to achieve the spontaneity essential to many of them.

In general this policy has worked out quite well. The discussions which are regularly scheduled by the many organizations are generally of a high quality, and well worth listening to. When we expect a program of this sort to be of questionable taste we record it for editing and later broadcast.

I am afraid that in this case our decision to carry the discussion of "Will the arts die at Middlebury?" live was a mistake. The speaker was Professor Bart Teush, a member of the English department. We expected the program to be in keeping with tenets of good taste which we expect from a member of the college's staff.

You have heard what Mr. Teush had to say. We not only do not agree with him, but object to his lack of taste. Mr. Teush's disrespect for the standards which our radio station upholds has led us to the decision that he will not be asked to participate in any interviews which our station sponsors in the future, nor will any discussion in which he participates be aired live.

What you heard was the rare exception rather than the rule at WRMC-FM. We hope that you will tune again and get a more realistic impression of our activities. Again, thank you for note.

Sincerely,

John Taylor
Station Manager

copy - for file
then send to
Taylor WRMC

United Press International

GENERAL OFFICES
NEWS BUILDING, 220 EAST 42ND STREET
NEW YORK, N.Y. 10017

RICHARD E. FALES
GENERAL SALES EXECUTIVE

May 14, 1968

Mr. Lynn W. Hinman
Coordinator of Student Activities
Radio Station WRMC-FM
Proctor Hall
Middlebury College
Middlebury, Vermont

Dear Mr. Hinman:

We certainly are pleased that the student radio station will be delivering UPI news to its listeners come fall.

An executed copy of the agreement you recently signed is enclosed for your file. This provides for service to commence on September 9 at a rate of $35.00 per week and an added clause on the reverse of the agreement provides for certain suspensions during vacation periods.

Sincerely,

Richard E. Fales

REF:mw
Enc.

AGREEMENT

Made this Sixth day of May, 1968, at New York, N. Y., between UNITED PRESS INTERNATIONAL, INC., a New York corporation (hereinafter called UPI) and Station WRMC-FM a Vermont corporation (hereinafter called the Broadcaster), witnesseth:

The parties mutually agree as follows:

FIRST. UPI hereby bargains and sells to the Broadcaster the right and privilege of broadcasting vocally, on either sustaining or commercial programs over radio station WRMC ~~(AM)~~ (FM), ~~having a present AM power of~~ XXXXXXXXXXXXXXXXXXXXXXXX ~~watts~~ XXXX, located at Middlebury, Vermont, the UPI Broadcast News Report, and agrees as far as practicable to deliver said News Report to the Broadcaster by leased wire and one (1) printer-telegraph machine.

SECOND. The Broadcaster agrees to provide the necessary space for printer-telegraph machine, and any wire, installation, power, paper, ribbon and supplies required for the operation of said printer-telegraph machine, and further agrees to receive and accept said News Report and pay, without deduction, to UPI, at its New York office, during the period of this agreement and any renewal thereof, the sum of $ 35 (Thirty-five Dollars)

per week, weekly in advance; provided, (1) that if the Telegraph or Telephone Company to which tolls are paid on behalf of the Broadcaster by UPI, raises the tolls on said News Report or increases the rental rate on printer-telegraph machine equipment supplied by them; or if the wage scale for union employees is increased, the Broadcaster shall also pay the increases in such tolls, rental or union wages to UPI; (2) that if said News Report or any wire or other facilities used in the transmission thereof shall be hereafter made subject to any Federal or State tax of any kind payable either directly or indirectly by UPI, the Broadcaster shall reimburse UPI for the proportion thereof, as determined by UPI, properly applicable to said News Report; (3) that in case of a war or any other extraordinary event requiring an additional or extraordinary expenditure of $1,000.00 or more weekly by UPI in securing and delivering the news of the same, UPI may assess and the Broadcaster shall pay UPI an additional weekly sum not to exceed 25% of the Broadcaster's then current weekly payment for a period coincident with said extraordinary expenditure by UPI; (4) that if at any time during the period of this agreement, or any renewal thereof, the cost to UPI of labor, materials, or wire or other facilities used in producing and delivering said News Report to its clients, shall increase in any way not hereinbefore specified, UPI may assess, and the Broadcaster shall pay UPI an additional weekly sum representing Broadcaster's proper proportionate share of such increased cost as determined by UPI. The term "Broadcaster's then current weekly payment" shall mean the total payment the Broadcaster is at the time required to make to UPI under this Paragraph Second and subparagraphs (1), (2), (3) and (4) of this Paragraph Second. UPI is authorized to draw on the Broadcaster through XXXXXXXXXXXX

at XXXXXXXXXXX

or such other bank as the Broadcaster may hereafter specify in writing for the weekly payments to be made by the Broadcaster under this agreement.

THIRD. The Broadcaster agrees that said News Report shall not be used as part of, or in connection with, any commercial broadcast deemed objectionable by UPI and that all commercial announcements shall be clearly indicated as such and not broadcast to appear as an integral part of said News Report. The Broadcaster further agrees that all broadcasts of said News Report by the Broadcaster shall state accurately the substance of said News Report and that such broadcasts shall not in the judgment of UPI, misrepresent or distort the facts stated in the News Report received by the Broadcaster from UPI.

FOURTH. The Broadcaster agrees to furnish to UPI at the office of the Broadcaster, without cost to UPI, all the local news and special service from tributary news territory collected by the Broadcaster and to make no subsequent news service arrangements which will interfere in any way with the fulfillment of all the Broadcaster's obligations under this Paragraph Fourth; and the Broadcaster agrees not to furnish or permit to be furnished by his employees or from his office any portion of said News Report, or any news tips therefrom, to any other person, corporation, publication, commentator or radio station, and not to make or authorize any other use thereof than in the above mentioned manner, and further agrees to respect all release pledges on advance matter, to use the UPI copyright line on all copyrighted matter and to broadcast the UPI creditline during each news broadcast period.

FIFTH. It is mutually agreed that UPI reserves the right to make working arrangements and exchanges of news, wire and radio facilities with other press associations, publishers, radio stations or persons, and to sell said News Report to any other party or parties.

SIXTH. It is further mutually agreed that UPI shall in no event be liable for any loss, damage, or expense, direct or consequential, arising to the Broadcaster or to any Sponsor by reason of the publication or dissemination of any of the news received by the Broadcaster from UPI or by reason of the non-delivery of said News Report to the Broadcaster due to a mechanical breakdown, or other cause beyond UPI's control.

SEVENTH. This agreement shall continue for ~~five (5)~~ one (1) year~~s~~ from Sept. 9, 1968 and shall thereafter renew itself continuously for periods of ~~five (5)~~ one (1) year~~s~~ unless either party notifies the other by registered letter received at least six (6) months before the beginning of the first renewal period or any subsequent renewal period, of its desire to terminate this agreement, in which event this agreement shall terminate at the beginning of the next renewal period which would have commenced thereafter; otherwise, it shall remain in full force and effect subject to the terms and conditions hereof. In the event of a sale, transfer or consolidation of the property of the aforesaid radio station, or the transfer of the license of the same, the Broadcaster hereby guarantees that his successor, assignee or transferee, will fulfill the terms and conditions herein contained for the full life of this agreement.

EIGHTH. This agreement is made subject to the ability of the wire companies to furnish facilities and the continuance of intermediate clients now on UPI circuits, and continuance of the general operating conditions of the Broadcaster as to power, wave length or time assignment existing at the date hereof, unless UPI is satisfied with the rate named in this agreement, or same can be mutually readjusted. This agreement and all its provisions are subject to the rules and regulations now in force or hereafter adopted by the Federal Communications Commission, and neither party to this agreement shall be liable in damages to the other if prevented from carrying out the provisions of this agreement by reason of any rule, regulation, or order of said Federal Communications Commission.

NINTH. In the event Broadcaster sells or transfer either its AM or FM license, Broadcaster agrees that the holders of such licenses will enter into new agreements with UPI covering separately the individual AM and FM operations for the remainder of the period of this present agreement. Under the new agreement for the AM station the rate shall be the then current rate as defined in Clause Second hereof. The rate under the new agreement for the FM station shall be $ 35 (Thirty-five) per week, plus the cost of supplies.

TENTH. This agreement supersedes as of its effective date the agreement dated XXXX 19XX, between Broadcaster and XXXXXXXXX and terminates and cancels all obligations and liabilities which may exist thereunder except Broadcaster's obligation to pay for service received under said agreement prior to the effective date of this present agreement.

ELEVENTH. Time, both as to delivery and use of said News Report and as to said weekly payments, and in all other respects, is of the essence of this agreement; and a waiver of any breach shall not be construed to effect a waiver of any future breach of this agreement. This written agreement comprises the entire understanding of the parties hereto on the subject matter herein contained; any and all oral representations or agreements of any agent of either party hereto shall be null, void and of no effect whatsoever.

SIGNED AND DELIVERED IN THE PRESENCE OF:

[signature]
As to UPI.

UNITED PRESS INTERNATIONAL, Inc.
By [signature]
~~Vice~~ President.

* Donald J. [signature]
As to Broadcaster

Station WRMC-FM, Middlebury, Vt.
X By John W. Taylor
President.

Radio ~~5-Yr.~~ 63-R-PO21983

Putnam D. Clark

Lynn W. Hinman
Coordinator of Student Activities

United Press International
GENERAL OFFICES
NEWS BUILDING, 220 EAST 42ND STREET
NEW YORK, N.Y. 10017

PETER S. WILLETT
GENERAL MANAGER
BROADCAST SERVICES

May 14, 1968

Dear Mr. Hinman:

I was delighted to learn today that we will be putting our Broadcast wire to work for Middlebury College. I have a somewhat personal interest since I have toured your campus on several occasions during trips to Mad River.

I hope that this winter I'll get a chance to visit WRMC-FM.

With best regards,

Peter S. Willett

Peter S. Willett

Mr. Lynn W. Hinman
Coordinator of Student Activities
Proctor Hall
Middlebury College
Middlebury, Vermont

PSW:my

WRMC FM

BOX 800
MIDDLEBURY
COLLEGE
MIDDLEBURY
VERMONT
05753

Phone (802)
388-4004

July 18, 1968

Mr A.T. Daignault Jr.
190 East 72 St.
New York, N.Y. 10021

Mr Donald Fisher
Station Manager WFAD
Middlebury, Vermont 05753

Dear Mr. Fisher;

I apologize for being so tardy in contacting you regarding an agreement between WRMC and WFAD for coverage of football, but I have been very busy enjoying my summer. After many discussions with the other officers, I feel the best method of handling payment, would be to agree that WFAD will pay half of all expenses involved in airing the football games. The final figure would be computed at the end of the season from the actual costs, rather then have us try to guess what these costs would be. Any final agreement we reach will also have to state, that in the event a game is not broadcast, for which WRMC is reponsible; WFAD will not be required to pay its share of the costs for that game. But Also that WRMC will not be required to make up to WFAD any lost income from that particular game.

I would appreciate it if you could let me know your thinking on this subject, as soon as possible, inorder that we may finalize a contract well in advance of the first game. I trust you are having a pleasant summer, and I look forward to hearing from you soon.

Sincerely yours,

Mr. AT. Daignault Jr.

cc. Mr. John Taylor
Mr. Don Delano
Mr. Lynn Hinman

WRMC-FM

BOX 800
MIDDLEBURY
COLLEGE
MIDDLEBURY
VERMONT
05753

Phone (802)
388-4004

July 19, 1968

Mr Alexander T. Daignault Jr.
190 East 72 St
New York, N.Y. 10021

Mr. Lynn Hinman
Director of Student Activities
Middlebury College
Middlebury, Vermont 05753

Dear Mr. Hinman;

As I believe John Taylor metioned to you before the end of school, this year WRMC feels all agreements with Wfad should be in writing. Thus I am writing you concerning our proposed agreement with Wfad for coverage of football this fall. I am enclosing a letter which I have sent to Don Fisher outlining what we feel the basic composition of the agreement should be. John felt that the final composition of the contact should be up to the college since they legally own the station.

I would also like to take this time to, if possible reserve a night durning freshmen week in which WRMC could sponsor a party. As you are aware we feel that Wrmc needs wider acceptance amoung the student body. We feel by sponsoring a party for freshmen we can accomplish two things at one time. First we can immediately put our best foot forward, and secondly we can hopefully do a large scale recruiting job.

If there are any questions on either of these items do not hesiatate to write me. Until then I hope you will continue to enjoy a pleasant summer

Sincerely yours
Alexander T. Daignault Jr.
Alexander T. Daignault Jr.

Enc.

THE GLEN ELLEN CORPORATION

box 111
waitsfield/vermont 05673
802/496-3484

WALTON S. ELLIOTT, *President*

January 16, 1969

Mr. Andrew R. Knowland, Jr.
Program Director
WRMC FM
Box 800
Middlebury College
Middlebury, Vermont 05753

Dear Mr. Knowland:

Thank you very much for your recent letter. Enclosed is a complimentary season pass to Glen Ellen issued in the name of John Taylor.

We hope you have an opportunity to join us during the coming season, and we would like to thank you for your cooperation in broadcasting our snow reports. Thank you again for returning the other pass.

Sincerely,

Tony Egan
Marketing Director

TE/jg

Glen Ellen

HORACE B. RICKEY, INC.
LAFAYETTE, LOUISIANA, 70501

WRMC

November 6, 1969

Dr. Armstrong, President
Middlebury College
3 South Street
Middlebury, Vermont 05753

Dear Dr. Armstrong

I am enclosing stock certificate No. 96 representing five (5) shares of stock of Horace B. Rickey, Inc. that is valued at $2,497.30. It is my desire that these funds be used for the purchase of equipment for WRMCFM and would request that you work with John Taylor, the station manager, in the selection of this equipment.

Please have the stock certificate properly endorsed and return it with your offer to sell same to the Board of Directors of Horace B. Rickey, Inc., P. O. Box 3567, Lafayette, Louisiana 70501. The Board of Directors of Horace B. Rickey, Inc. will then mail you our company's check in the amount of $2,497.30 to cover the purchase of this stock.

Yours very truly

HORACE B. RICKEY, INC.

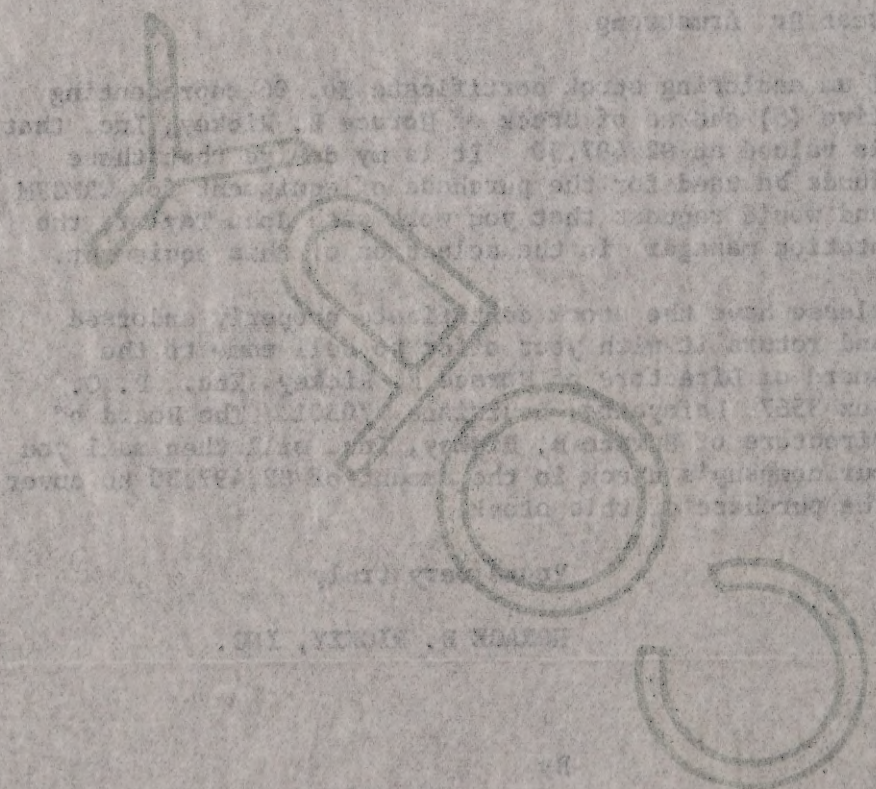
By

President

HR/jsp

CC Mr. John Taylor

Enclosure



Dean O'Brien

WRMC's Memo of November 21, 1969

December 5, 1969

L. W. Hinman

I hope the following information, requested in your memo of November 21, will help to clarify the above subject.

COPY

1. I have talked with the radio station people regarding the multi-purpose rooms in the Student Societies. Their reaction to the rooms was negative because they felt they were too far away from the living quarters of the students. They indicated in particular that the distance would be inconvenient for those people with early morning or late evening shows, who now can stumble out of the dorm and be in the studio in five minutes.

   Also, after going over the rooms with the students, it was found that one multi-purpose room, either the ground floor one or the one above, was no larger than the present studios in Proctor Hall basement. If they should use both rooms, their control over the use of the studios would be no better than it is at present with their business and technical operations located in Hillcrest and the actual broadcast facility in the basement of the terrace. The accoustical treatment in either one of these multi-purpose rooms would be the same as that required in Proctor Hall. Sound-deadening material would have to be put on the walls, the windows would have either to be blocked out or double-glazed, and the shielding of the studio from the mechanical equipment rooms would be quite expensive.

2. The $10,000 cost breaks down to approximately $8,000 for construction work -- which Hank Clook estimated for Proctor Hall last year. This involves sound deadening, electrical, and some minor heating and ventilating work. The remainder of this amount is to cover the cost of actual moving, installation of wiring, and purchase of a few pieces of equipment that would be required.

3. The breakdown of the money request would be $2500 which the radio station has already raised, $2500 from either the Senate or WRMC's equipment depreciation fund, and the balance of $5,000 to come from the College. Ideally the $5,000 from the College would be a contribution either in materials and labor or a little bit of both. Practically, I am not naive enough to expect such a contribution and I feel that a ten-year loan of $5,000 with a reasonable level of interest would be acceptable to the students. They could afford to pay this back without undue stress on their actual programming work.

The trouble with activities such as the radio station, photographic dark rooms, and other similar activities is that the basic facilities for them are extremely expensive. A newspaper or a chess club can use almost any location. Perhaps the responsibility and interest shown by the students involved in these activities is

greater because the cost of the facilities is greater than for other groups.

I do not mean to sound in Item #1 as if I am ruling out the Student Societies completely, for there might be an area in one of the societies which could be turned over to WRMC if the society did not intend to make use of the space. This of course can be determined only when the societies are actually functioning.

L. W. Hinman

COPY

January -1970

IMMEDIATELY: MAX PETERSEN

MIDDLEBURY, VT. - WRMC-FM, the Middlebury College student radio station, will launch a new year of broadcasting with a new look in coverage and personnel.

A newly elected Board of Directors, which assumed duties this month, announced plans this week to continue to broaden coverage of national and campus issues, to increase the professionalism of its staff and to negotiate for larger quarters.

Named president of the student station, which covers the Middlebury campus and a large part of Addison County, in recent elections was Peter S. Temple, a sophomore of Millis, Mass. Other officers selected for the year are Brian Collamore, sophomore, Concord, Mass., program director; Miss Peggy Ford, junior, Short Hills, N.J., personnel director; James Douglas, sophomore, East Longmeadow, Mass., special programming coordinator; Millyn Moore, junior, Arlington, Vt., engineering, and Scott Harman, sophomore, No. Tarrytown, N.Y.

Located in the basement of Proctor Hall, the student union building at Middlebury, the station has more than 100 students working on its staff. New and larger quarters have been requested in order to continue planned expansion and improvement in the quality of programming.

In addition to the planned expansion of news coverage, WRMC-FM will tape the Middlebury Winter Lecture Series of lectures and readings. Those that lend themselves to airing would be broadcast the following night, according to station president Temple. Special programs on current issues and radio drama are also planned, he said.

The president pointed out that this increased coverage would not in any way affect present services now offered to the listening public.

###

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####

Met

Sept. 24, 1970

Mr. G. H. Johnston
G. H. Johnston Inc.
59 East 54th Street
New York, New York
10022

Dear Mr. Johnston,

Thank you very much for your call earlier this week. We at WRMC-FM are very excited about carrying Texaco's Metropolitan Opera radio broadcasts this season. This letter shows WRMC-FM's agreement to meet all the requirements mentioned in the phone call. We agree to broadcast the entire series from December 5, 1970 to April 17, 1971, except for the two Saturdays during Christmas recess; December 26, and January 2. Each program will be broadcast live and in its entirety. We also agree to furnish the 5,000 cycle, equilized phone line from the Middlebury patch board to the station.

We would appreciate it if you could let us know when the New York to Middlebury line has been ordered, and if possible the number of it. We have had problems in the past with interstate lines that worked one week, and didn't work the next, and having the line number helps get these problems cleared up quickly.

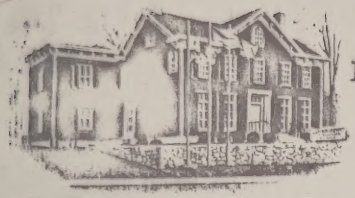
Again, thank you for your help. We have wanted the Met for a long time.

Sincerely,

Peter Temple
Station Manager

Approved By,

Charles D. Brakeley
Faculty Advisor



DOUGLAS & JEAN BURGDORFF, INC.
Realtors

785 SPRINGFIELD AVE. · SUMMIT, N. J. 07901 · (201) 273-8000

5 MOUNTAIN AVE. · MURRAY HILL, N. J. 07974 (201) 464-2100

PLEASE REPLY TO SUMMIT OFFICE

October 14, 1970

The President
Middlebury College
Middlebury, Vermont 05753

Dear Sir:

I am enclosing a check for $500.00 to be used for the college radio station -- WRMC-FM at the discretion of their Board of Directors. I would appreciate your making these funds available to them.

Cordially,

(Mrs.) Jean T. Burgdorff

JB:bb
enclosure

Rec'd L.V.U. 10/23/70
Send endorsed bills to
LVU - "Burgdorff Gift"

To: Rich Miner

Oct. 9

From: Larry Chase

Subject: Radio coverage of sports events

Let me put in writing, while it is all still fresh in my mind, some information I have just gleaned from Bill Stryker, director of athletic relations at Princeton.

At Princeton, contracts between the University and radio stations are negotiated by the Athletic Director. Stations wishing to enter into a contract with the University must guarantee to cover all games, home and away. The rate they pay is determined according to the advertising rate of the station at the time of day the game is carried. (Exactly how this works out in dollars and cents, or percentages, or whatever, Bill isn't certain; I've asked him to send me a copy of a typical contract, and he said he'd try.)

Princeton is evidently willing to sell broadcasting rights to any station that wants to pay according to the arrangements described above. There is no exclusivity. Usually, though, if one station has already signed a contract, another does not want to.

Stations pay all their money to one college or university; that is, they don't pay another fee to colleges or universities visited at away games. The schools visited make space arrangments as a courtesy to the visiting school. In cases in which overdrowded press boxes result, impromptu arrangements are made: rooftops, spectator sections, etc.

No college or university may prevent a non-contract station from covering an away game, Bill says. However, courtesy arrangements between the sports information directors of the two schools are made so that the contract station(s) get the preferred treatment and space.

In certain cases, Bill says, only one station is allowed space — such as at a multi- institution tournament, for example. In that case, the student station at Princeton is given the choice.

Princeton has no parallel to the "feed" arrangments between WRMC and WFAD we discussed; however, as we discussed, it would seem possible to negotiate financial arrangements agreeable to both parties, once we learned of the advertising potential of WFAD and the actual costs of WRMC.

Cheers,

Larry

MIDDLEBURY COLLEGE INFORMATION SERVICES
MIDDLEBURY, VERMONT 05753 Area Code 802 388-2046

For Release: IMMEDIATELY:

MAX PETERSEN
11/3/70

MIDDLEBURY - Nov. 3 - WRMC-FM, the non-commercial student radio station at Middlebury College, will provide the listening public in the Addison County area with more and better programming and an improved signal as a result of recent construction of new facilities in Proctor Hall at the College. The public is invited to attend an open house at the studios, 3-5 p.m. Saturday, November 7.

The $12,000 improvement project, financed by a loan from the Student Senate at the Collge and a $2,500 gift from a parent, provides two complete control rooms, studio, business office, production room, record library, news room, an announcer's booth and engineering room. Provisions were also made for future expansion.

The new studios were designed jointly by Hugh McKinney, of Vergennes, a radio station consultant, and Millyn Moore, Arlington, Vt., student chief engineer. Complete re-wiring, done entirely by student engineers of the station, resulted in the stringing of nearly two miles of cable to ensure the most efficient and modern system.

Wiring the new quarters on the second floor of Proctor Hall started late in the summer. The highly technical and complicated project was handled by Peter Burgdorff, sophomore of Murray Hill, N.J., engineering manager; John Taylor, a 1970 graduate and former station manager; Chief Engineer Moore, Peter Temple, Millis, Mass., station manager; Brian Collamore, Concord, Mass., program director, and several others from the 150 member staff.

-more-

The move from the basement of Proctor Hall, where the station has been housed for the past 20 years, to the second floor ensures a most efficient and modern operation. Benefits from the facilities include more diversified and additional special programming such as broadcasts of the Metropolitan Opera to be aired live from New York City this winter. Continuity and the broadcast tone will also be improved.

Middlebury's station was organized and began operation in 1949 as a closed circuit carrier current AM operation and the studios were located in a chicken coop behind the home of John Bowker, then Dean of Faculty at the college, The station later moved to the basement of Proctor Hall where programming was expanded and the staff increased. Broadcasting was limited to about seven to eight hours a day.

In the late 50's WRMC joined the Intercollegiate Broadcasting System and in 1965 was selected as Station of the Month. During the 1968 Winter Carnival the station became a 10 watt FM operation with a signal that could be received throughout Addison County.

About a year later, as the student staff grew to more than 100, broadcasting was increased to 24 hours a day. With interest still growing this year there are now one in ten students enrolled at Middlebury who work for WRMC-FM.

The new facility has proved beneficial making it possible for more students to learn radio work than was ever possible before.

####

TO ..T..Tall.....
.....All.Directors.and.....
.....Deans.of.the.Summer...
.....Schools.....
.....
.....
.....
FROM ..F..André.Paquette..

Inter-Office Memo

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

File

SUBJECT .Middlebury.College.Student.Radio.Station..
.....WRMC-FM.....

DATE 24.February.1971.

I attach herewith a letter which has been sent to me recently by Peter Temple station manager of WRMC-FM. I would like to ask each of you to read it carefully and to react to me at your earliest convenience concerning the possible utilization of this facility during the summer of 1971 and/or future summers. It seems to me that the facilities offered here by Mr. Temple may have some significant potential for our summer school programs. I wish that you, or your staff members particularly concerned with activities in this area, would give me your serious consideration on this idea and also give me your recommendations as to how I should respond to Mr. Temple, at the earliest possible moment.

Thank you very much.

- Benefit to the Schools, the Community!
- Go!
called 3/1 he will contact Temple

WRMC-FM

Box 800
MIDDLEBURY, VERMONT
05753

STATION MANAGER

Feb. 26, 1971

Dear Mr. Paquette,

I realize that most of your plans for summer school are finalized by now, but I have an idea that you might be interested in. As you may know, WRMC-FM, the student radio station, lies dormant all summer since those of us who run it are not here. Professor Barenbaum of the French department has been running a series of French shows which he considers a valuable educational experience for those students involved. I am writing to ask if the summer school would be interested in using our facilities this summer.

I think that some radio journalism would fit well into the summer school's program. Radio creates a situation in which a person has to speak well and think quickly in his language. Programming is as experimental as one wishes. We could do regular easy paced music shows, multi-lingual poetry or drama readings, panel discussions, talk shows, quiz games etc. The radio experience can be used both as a serious educational tool, or as a recreational but still educational outlet. Since the programming would be aimed directly at the summer school, we could try having a different night each week for a different language, or combine several languages into a given night. There are thousands of possibilities and perhaps the best way to find them is to let the people involved do what they want. Radio is fun! WRMC-FM is the largest student activity, with a staff close to 120 students, all full of ideas. I'm sure there would be people in the summer school who would love to have a chance to play with the media. No experience is required, you just have to be able to talk. Lots of people have done plays in foreign languages, but how many have tried something new like radio?

Of course there are difficulties, like what keeps students from listening to English speaking stations, but those small problems can be overlooked if you consider the radio experience a valuable one. The college seems to consider it valuable in that for the last two semesters students have been granted independent projects in radio production, and we aren't even connected with a department! We're just an extra-curricular activity.

What about cost? Station operation would run at about $10 a month if the phone is not used. The college pays for the electricity, and tape could be used from the summer school tape supply at Dana. The real expense would be me. It would take only one person to engineer, train, and organize station operation, assuming that all the work writing, and performing is done by summer school students or faculty, although I am perfectly willing to consult in technique. I would need enough money to support myself during the summer, and would be perfectly willing to live in a dorm and eat school food if that is cheaper for you. Of course salary would depend on time involved at work, and before we can talk about that, we should talk more about the program itself.

If you are at all interested, let's talk. My home phone is 7412, or I could be reached at the station, 4004. I am free every afternoon. I think this could be valuable experience not only for me, but for your summer school students too.

I await your reply, Sincerely,

Peter Temple, Station Manager

WRMC-FM
Box 800
MIDDLEBURY, VERMONT
05753

STATION MANAGER

Feb. 19, 1971

Dear Mr. Paquette,

I realize that most of your plans for summer school are finalized by now, but I have an idea that you might be interested in. As you may know, WRMC-FM, the student radio station, like dozens of all summer since those of us who run it are not there. Professor Baronbaum of the French department has been running a series of French shows which be considere a valuable educational experience for those students involved. I am writing to ask if the summer school would be interested in using our facilities this summer.

I think that some radio journalism would fit well into the summer school's program. Radio creates a situation in which a person has to speak well and think quickly in his language. Programming is an experimental as one wishes. We could do regular easy paced music shows, multi-lingual poetry or drama readings, panel discussions, talk shows, quiz games etc. The radio experience can be used both as a serious educational tool, or as a recreational but still educational outlet. Since the programming would be aimed directly at the summer school, we could try having a different night each week for a different language, or combine several languages into a given night. There are thousands of possibilities and perhaps the best way to find them is to let the people involved do what they want. Radio is fun! WRMC-FM is the largest student activity, with a staff close to 120 students, all full of ideas. I'm sure there would be people in the summer school who would love to have a chance to play with the media. No experience is required, you just have to be able to talk. Lots of people have done plays in foreign languages, but how many have tried something new like radio?

Of course there are difficulties, like what keeps students from listening to English speaking stations, but these small problems can be overlooked if you consider the radio experience a valuable one. The college seems to consider it valuable in that for the last two summers students have been granted independent projects in radio production, and we aren't even connected with a department! We're just an extra-curricular activity.

What about cost? Station operation would run at about $10 a month if the phone is not used. The college pays for the electricity, and tape could be used from the summer school tape supply at Dana. The real expense would be me. It would take only one person to engineer, train, and organize station operation, assuming that all the work writing, and performing is done by summer school students or faculty, although I am perfectly willing to consult in technique. I would need enough money to support myself during the summer, and would be perfectly willing to live in a dorm and eat school food if that is cheaper for you. Of course salary would depend on time involved at work, and before we can talk about that, we should talk more about the program itself.

If you are at all interested, let's talk. My home phone is 7412, or I could be reached at the station, 4004. I am free every afternoon. I think this could be valuable experience not only for me, but for your summer school students too.

I await your reply, Sincerely,

Peter Temple, Station Manager

File

WRMC-FM
Box 800
MIDDLEBURY, VERMONT
05753

STATION MANAGER

May 1971

The Board of Directors of WRMC-FM agrees to let the Middlebury Language Schools use the facilities of WRMC-FM for the period June 21 through August 13 under the following conditions:

1) A fee of $200 will be paid to WRMC-FM in return for the use of the facilities. This fee has been determined on a basis of depreciation cost and time the facilities will be used. Payment shall be made by July 15, 1971.

2) The Middlebury Language Schools will pay for the WRMC-FM telephone for the months of June, July, and August, 1971.

3) All the facilities of WRMC-FM will be available for this period June 21 through August 13, 1971, but The Middlebury Language Schools will be expected to provide their own magnetic tape, splicing tape, and leader tape.

4) A small amount of money will be made available during this period for miscellaneous items such as poster board, mimeograph fees, etc.

5) Any damage to the facilities of WRMC-FM, caused by Faculty, Staff or Students of the Middlebury Language Schools shall be paid for by the Language Schools.

6) All Faculty, Students, and Staff of the Language Schools will be expected to conform by the rules of the F.C.C. and the Board of Directors of WRMC-FM while on the air.

7) The use of the facilities of WRMC-FM will be under the supervision of Peter Temple.

8) WRMC-FM is very interested in summer use of its facilities, yet future permission for summer use can only be granted if there is a qualified student, approved by the board who is willing to take on the job of supervision.

Pete Temple
Peter Temple, Station Manager

I have read these terms, understand them, and am in agreement.

_____

_____
Date

cc: Dennis O'Brien
T. Tall

August 3, 1971

COPY

Lafayette Radio Electronics Corporation
111 Jericho Turnpike
Syosset, L.I. 11791

Attention: Eleanor Heidenreich
Commercial Credit Department

Gentlemen:

I have checked further into the matter of invoice number 26305 which you sent us asking for payment.

The copy of our cancelled check #2097 in the amount of $55.02 represents payment to UPS for your C.O.D. shipment of the items listed on invoice 26305. A few days later a duplicate shipment (apparently on invoice 26305) was received and because the College radio station had already received and paid for the COD shipment the second shipment was returned.

This explanation begins to sound confused. What it amounts to is that two identical shipments were made. The first arrived UPS C.O.D. and was paid for by check #2097; the second on invoice 26305 arrived UPS and was returned to you.

As for the notation "unpaid" which you called to our attention -- we have changed our accounting system as of last January 1. The notation indicates that your bill was not processed after January 1. All bills prior to January 1 were handled by this office.

I hope this information will help you trace this transaction through your records.

Sincerely,

(Mrs.) J. S. Flickinger

August 3, 1971

Lafayette Radio Electronics Corporation
111 Jericho Turnpike
Syosset, L.I. 11791

Attention: Eleanor Heidenreich
Commercial Credit Department

Gentlemen:

I have checked further into the matter of invoice number 26305 which you sent us asking for payment.

The copy of our cancelled check #2097 in the amount of $25.02 represents payment to UPS for your C.O.D. shipment of the items listed on invoice 26305. A few days later a duplicate shipment (apparently on invoice 26305) was received and because the College radio station had already received and paid for the COD shipment the second shipment was returned.

This explanation begins to sound convoluted. What it amounts to is that two identical shipments were made. The first arrived UPS C.O.D. and was paid for by check #2097; the second on invoice 26305 arrived UPS and was returned to you.

As for the notation "unpaid" which you called to our attention — we have changed our accounting system as of last January 1. The notation indicates that your bill was not processed after January 1. All bills prior to January 1 were handled by this office.

I hope this information will help you trace this transaction through your records.

Sincerely,

(Mrs.) G. S. Flickinger

September 2, 1971

Mr. Hugh McKenney
Broadcast Engineering Service
Route #1
Milton, Vermont

Dear Mr. McKenney:

We have today discovered that duplicate payment was made to you (on January 27 and August 5) of your bill for $151.88 -- an error which occurred because one payment was made to you personally and the other to Broadcast Engineering Service.

It seems to us that the simplest way to deal with this is to assume that we have a credit with you for the $151.88 against which to charge your next bill.

Peter Temple is away, and I was unable to reach you by phone. If you have any questions, Peter will be back on campus September 8 or I can be reached on 388-2663.

Sincerely,

(Mrs.) J. Flickinger

COPY

September 2, 1972

Mr. Hugh McKenney
Broadcast Engineering Service
Route #1
Milton, Vermont

Dear Mr. McKenney:

We have today discovered that duplicate payment was made to you (on January 27 and August 5) of your bill for $1251.88 -- an error which occurred because one payment was made to you personally and the other to Broadcast Engineering Service.

It seems to us that the simplest way to deal with this is to assume that we have a credit with you for the $1251.88 against which to charge your next bill.

Peter Temple is away, and I was unable to reach you by phone. If you have any questions, Peter will be back on campus September 8 or I can be reached on 388-2663.

Sincerely,

(Mrs.) J. Fleischer

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

COORDINATOR OF STUDENT ACTIVITIES
REDFIELD PROCTOR HALL

December 13, 1971

Peter Temple
Box 953

Dear Peter:

On the occasion of your retirement as Station Manager of WRMC-FM, may I take this opportunity to commend you for a thoroughly outstanding performance during your tenure.

Good facilities are usually helpful to any organization, like a radio station (or a college), but I am convinced that it is the leadership, not the physical plant, which truly sells the product. WRMC-FM has assuredly been no exception.

I am most pleased to learn that your successor is Miss Mary M. Robinson. Peggy's ability was readily apparent when I had the opportunity to interview her during her freshman year.

Again, congratulations on a fine job. Best wishes for a happy (and restful) holiday.

Sincerely,

"T" Tall

R. W. Tall, Jr.
Coordinator of Student Activities

cc: President Armstrong
Mr. Rikert
Dean Turner
Dean Wonnacott

WRMC-FM

Box 800
MIDDLEBURY, VERMONT
05753

STATION MANAGER

Dec 13, 1971

Dear Mr. Miner,

Here are the completed forms from WRMC-FM. Once you have completed the Ownership Report, please put the one signed copy of it with our large group of forms labelled ORIGINAL. This is the group that includes copies of our logs. Two copies should be made of the original Ownership Report, one for our files and one for yours, these not have to be signed. Again, file only one copy of the Ownership report with the FCC, it must be signed by President Armstrong on page two and included with our copy of our application marked original. We need a copy of it for our files, and I assume you want one for yours.

At the time I am writing this letter, President Armstrong has not yet signed our renewl application. He only needs to sign the copy marked ORIGINAL. He should sign on the second page only. The date and his Title have been filled in.

If you wish, you may make a complete copy of our application, we have one already, except for the ownership report. If you do make a copy, please make sure that the application is reassembled EXACTLY AS IT IS NOW, PAPERCLIPS INCLUDED. The Ownership report should go at the very end of the application.

The forms are due in Washington by January 3, so I would like them in the mail by the 23 of December AT THE VERY LATEST!! Please call me at home when you have PERSONALLY received the registered mail stub. My phone number is 1-617-359-4787. Leave a message if I am not home.

You should send, three (3) copies of our application (the three I am leaving you) the one marked original should contain the complete, signed Ownership report. Please send Special Delivery, and Registered, (because of the Xmas Rush) to ;

The Federal Communications Commission
1919 M Street N.W.
Washington, D.C.
20554
Please write on the envelope: Renewal Application Enclosed

Thank you for all your help. Have a good Holiday!

Pete Lempke

cc; T. Tall
J. Flickinger

File WRMC

This is just a note to inform you that WRMC-FM has elected a new Board of Directors. They will take office for one year starting Jan. 1, 1972. I would like to thank you for all the help you have given me, the old board, and the station during my terms in office. I hope you will continue to help the station and the new board as you have in the past. Below is a list of new directors and their phone numbers. As of Jan. 1 all business should be conducted with the new board. Please note also, the station has a new phone number.

Thank you again for your help, cooperation, and contributions. Have a happy Holiday!

Sincerely,

Pete Temple

WRMC-FM 388-6323

Station Manager ..... Peggy Robinson 6388

Program Director ..... Richard Bayer 6205

Personnel Director ..... Katie Holland 6278

News Director ..... Richard Hirsh 4211

Special Programming Director ..... Chris Graeff 9392

Business Director ..... Alan Levy 6293

Engineering Director ..... Chris Brown 9478

"T" Tull

Proctor

To: Alan Levy
Bsns Mgt WRHC

Subject: Income from Reserve Accounts

From: Rus Tael

In answer to your question re: interest on reserves, the current ~~legisla~~ policy is found in "Rules and Regulations Governing Operations of Undergraduate Activities Accounts (Revised 1968) Para 8 B.

"The income from reserve accounts shall be used by the Treasurer of Undergraduate Activities to help defray expenses incurred in the operations of the Undergraduate Activities accounts."

Reserves can be used to ① underwrite deficits incurred in its normal operation and to ② purchase new or replace old equipment required for operation. ~~This requires~~ Expenditures from reserves require the approval of the Community Council, Student Forum and the Board of Trustees (or their delegated authority).

I hope this clarifies some of the questions which we've been asking.

File

WRMC-FM
91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

BUSINESS DIRECTOR

April 24, 1972

R. W. Tall
Proctor Hall
Middlebury College,
Middlebury, Vermont

Re: Proposal for capital improvement plan for WRMC-FM

Dear "T":

WRMC-FM has been operating as an open-air 10 watt non-commercial, educational radio station for five years, and has been in its new studios for over a year and a half. We find that, at this time, we are prepared to undergo a capital improvement plan, which would be designed to improve and expand the production and broadcast cabilities of the station.

WRMC-FM is currently, and has been in preceding years, the largest student organization on campus. Its Board of Directors is composed of fifteen people, who are responsible for the day-to-day operation of the station and for long range planning. Its staff numbers approximately 140, almost 8% of the campus, who are involved in on-air broadcasting of musical shows, news broadcasting, or in special programming and other facets of a radio station operation.

WRMC-FM feels it is justified in requesting this capital improvement plan. The station finds itself being used increasingly by its own staff members for heavy production use, i.e. the producing and taping of special programs, concerts, lectures, promotional advertising, and news; and also by staff and non-staff members for production of tapes for use in their academic program, i.e. oral documentaries and histories, musical tapes, etc. In the absence of a communications department at Middlebury, the radio station serves as the best vehicle and the vehicle used most by the largest number of students to get practical experience in audio communications and practical experience in audio experimentation. This is a very valuable service that WRMC-FM feels it offers the student body, and we believe that the College has taken cognizance of this, and we have always appreciated the concern and assistance we have received from the various parts of the College.

Looking at this matter with the long range in mind, WRMC-FM has

eventual plans of raising its wattage, so as to reach a greater potential audience, if not to go FM stereo. For WRMC-FM to go stereo would involve a rather complex and prolonged process, and costing at the present time, over $50,000. Any other figure, or more delineated figure, would be counter-productive and misleading. The only way to get an accurate figure on the stereo conversion would be to utilize the services of a professional analyst, who could make a survey and analysis of the needs of WRMC-FM, considering its locale in Middlebury. However, what is important to note, is that the equipment which is described below, is allequipment that would be necessary for the station to have if it were to go stereo or increase wattage.

Our goal is to be functional, aesthetically pleasing and prudent. This equipment is of the finest broadcast and professional quality available. The question may reasonably be asked, could there not be good equipment in a lower price range that would be practicable? The Engineering department of WRMC-FM spent many hours and phone calls with representatives from the major competitors in the electronics field. After looking at the practicality and feasability of other machines, the below were still thought of as the best for WRMC-FM in the long run. We have a problem now in that there is no real compability in our current tape deck system. Inotherwords, we have four different machines, each with its own way of operation and each with different play back potential. The tape decks in the production room, where most of our on-air tapes are prepared, do not produce anywhere near the broadcast quality that we should and could be getting. The proposed Ampex tape decks are of the most rugged, heavy-duty nature available anywhere in the electronics market. They are built to last for very many years with extremely hard and extended use, maintaining at the same time consistently excellent quality. Our staff could be trained on one machine, and would then be capable of using all the machines in the station, thus, avoiding unfamiliarity with station equipment, which causes unnecessary maintenance and repair problems. The tape decks in the production room, it is thought at this time, will be mounted on consoles with whell castors. This means that the console could be rolled right into Proctor Lounge to record a lecture or concert (or Judicial Council hearing!) or could be transported to record with superior quality a Chapel concert or other events on campus of that kind of nature. The requested cart machines are also of the finest kind available. As with all the other equipment, we investigated different makes of cart machines to find the best machine at the best price for WRMC-FM. The Collins twin-tape machine provides these two factors. The twin-tape gives the station increased capability in promo production and in special effects production, and importantly, since there is also need for a twin-tape in the main broadcast room,for on-air playing. The rest of the equipment desired is necessary to completely outfit adequately the production room, turning it into (with some rewiring on our part and some relatively minor work on the part of the College carpenters) an excellently prepared production room, and if necessary, a second, excellent quality on-air broadcast room. The other important factor, in terms of financing, is that no party, the radio station, the Community Council, or the College

will go into debt or need to take any form of loan. That seems to be a self-evident truth. We propose to finance the below by alloting $2,500.00 from our operating budget of 1972-1973 and supplementing that with a $10,000 withdrawal from our Reserves account. At the start of September, 1973, there will be $16,684 in the Reserves of WRMC-FM. In examining carefully our current insurance policy and our scheduled rate of depreciation, we feel we are first, very well covered by insurance for the first time in years, and second, well within the bounds of propriety and prudency by leaving almost $7,000 in our Reserve account. That is a figure which will more than take care of the minor depreciation for next year and the years to follow, and leave enough money to take care of any unforeseen disasters. Of course, it will be supplemented again by the 1973-1974 budget, bringing the figure back up to the $11,000 region.

So, herewith, after all that is our request:

(2) Ampex 440 tape decks with consoles, each $3,349	$6698.
(2) bridging transformers @ $25.	50.
(2) remote controls @ $75.	150.
(2) Collins twin-tape cart machine, with record-playback capability on one and playback capability on the other	3600.
(1) preamplifier	230.
(2) Gates CB-77 turntables @ $325.	650
with (2) tonearms and (2) shells for styli.	120
(1) Professional Gates equipment rack	195.
	$11,593.

The accession of that equipment would completely finish the WRMC-FM production room, in terms of our planned capital improvement and provide a new cart machine in our main control room. The cart machines were scheduled for depreciation in the near future. We would hope to complete our tape deck expansion, with two more Ampex for our main broadcast room within the next two following years.

It is very important to note that the above prices are retail list prices. On the Ampex tape decks, there will be an educational discount. Also, Mr. Wishart knows a Middlebury alumnus who is evidently an executive at Ampex, and when we order the equipment through the Purchasing Office, which a purchase of this nature should obviously do, he may be able to save us additional money. The money saved through discounts and special advantages, in addition to the remainder of the $12,500 sum will be spent on carpentry costs and financing of industrial carpets for the floors.

If it is at all possible, WRMC-FM would like to see the equipment installed and the work completed by the first day of fall classes. We have spoken to Max Eaton, who assured us that if the carpentry work involved is not extensive, there will be no problem in having the necessary work done over the summer. The Engineering staff of WRMC-FM has agreed to be at the station towards the end of the summer vacation to do all necessary rewiring and other work that would be necessary to make the broadcast rooms functional.

If there are any questions on any of the above, and we certainly expect them, please do not hesitate to call on the Board of Directors of WRMC-FM for clarification or expansion on any points.

Respectfully submitted,

ALAN J. LEVY
Business Director, WRMC-FM

T: I'll have you know you are the very first recipient of an official WRMC letter on its new stationary. Congratulations!

File

91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

STATION MANAGER

May 8,1972

The Board of Directors of WRMC-FM agrees to let the Middlebury Language Schools use the facilities of WRMC-FM for the period of June 26 through August 19 under the following conditions:

1) A fee of $400 will be paid to WRMC-FM in return for the use of the facilities. This fee has been determined on a basis of depreciation cost and time the facilities will be used. Payment shall be made by June 15,1972.

2) The Middlebury Language Schools will pay for the WRMC-FM telephone for the months of June, July, and August, 1972.

3) All the facilities of WRMC-FM will be available for this period June 26 through August 19, 1972, but the Middlebury Language Schools will be expected to provide their own magnetic tape, splicing tape, and leader tape.

4) A small amount of money will be made available during this period for miscellaneous items such as poster board, mimeograph fees, small parts, etc.

5) Any damage to the facilities of WRMC-FM, caused by Faculty, Staff or students of the Middlebury Language Schools shall be paid for by the Language Schools.

6) All Faculty, Staff and students of the Language Schools will be expected to conform by the rules of the F.C.C. and the Board of Directors of WRMC-FM while on the air.

7) The use of the facilities of WRMC-FM will be under the supervision of Peggy Robinson and Chris Graff.

Peggy Robinson
Peggy Robinson, Station Manager

I have read these terms, understand them, and am in agreement.

_____

_____
date

cc: Roth "T" Tall

WRMC-FM
91.7 MHz RADIO
MIDDLEBURY
COLLEGE

Mr. Roth W. Tall, Jr.

cc: ~~Mr. Charles Brekeley~~

File

W R M C

June 1, 1972

Carroll Rikert, Jr.
Treasurer

COPY

Enclosed herewith is a communication from the Federal Communications Commission enclosing FCC Form 392 "Emergency Broadcast System Authorization".

You will note that this authorization must be accepted or declined prior to June 15, 1972.

Carroll Rikert, Jr.
Treasurer

Enclosure

Pete -
Peggy has accepted!

File

Telegram accepted

BCC: Mr. Tall

File
WRMC

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

OFFICE OF THE SECRETARY

June 12, 1972

Mr. John M. Torbet
Executive Director
Federal Communications Commission
Washington, D.C. 20554

Dear Mr. Torbet:

I am in receipt of your letter of 15 May 1972 concerning the Emergency Broadcast System Authorization for Middlebury's radio station WRMC-FM. Middlebury College hereby accepts your offer to participate in the new EBS.

Please address future correspondence concerning this matter, including the new EBS Checklist to this office in care of Mr. T. Richardson Miner, Jr.

THE PRESIDENT & FELLOWS OF
MIDDLEBURY COLLEGE

by: T. Richardson Miner
T. Richardson Miner, Jr.
Assistant Secretary

cc: Miss Mary M. Robinson
Station Manager, WRMC-FM

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

Office of the Secretary

June 12, 1972

Mr. John M. Torbet
Executive Director
Federal Communications Commission
Washington, D.C. 20554

Dear Mr. Torbet:

I am in receipt of your letter of 15 May 1972 concerning the Emergency Broadcast System Authorization for Middlebury's radio station WRMC-FM. Middlebury College hereby accepts your offer to participate in the new EBS.

Please address future correspondence concerning this matter, including the new EBS Checklist to this office in care of Mr. T. Richardson Miner, Jr.

THE PRESIDENT & FELLOWS OF
MIDDLEBURY COLLEGE

by: _____
T. Richardson Miner, Jr.
Assistant Secretary

cc: Miss Mary M. Robinson
Station Manager, WRMC-FM

File

Alan J. Levy
MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753

64-38 229TH STREET
BAYSIDE, N. Y. 11364

June 23, 1972

Dear Mrs. Flickinger:

After eyeing the printout you sent (very quickly) I shudder as I enclose some additional bills to increase that deficit item. These are remants from the last week or so, and are still part of the 1971-1972 expenses. I was glad (?) you sent the printout. I was planning to ask you to send the copy down in this letter. It's taken me a little while to get organized and send this stuff up. As far as making up the deficit, I don't think we will have to go into reserves at all. First off, I would like the $400 for summer school money used to write off the deficit rather than put it into reserves. Second, if we ever get it, the $300 from Delle would make up another large chunk. As to your note, I spoke to Chris Graff this week. He has checked our mailbox, and alas, no check. I wanted to wait until I heard that before we started getting nasty. I didn't want to send a lawyer after him if he had miraculously paid. Enclosed you will find copies of all the bills I have sent him, along with the two contracts in question and my most recent letter to him requesting immediate payment. Also, this is another leftover from May. Would you transfer $50 from MCAB to us, that was for a function we did for them sometime in May and I never formally billed them. Since I'm not sure whether you need a formal bill, I'm enclosing one for the records. That comes to $750. The remainder plus of the deficit will be coming from the sale of five-seven AM transmitters for approximately $60 apiece. Someone from University of Wisconsin is taking them off our hands. That will hopefully clean up accounts and allow us to start the year without having depleted at all from reserves and without a deficit cutting into next year's allotment. Whew! This is never, ever going to happen again. I've already begun thinking about my new bureaucratic management procedures which will cure our financial headaches.

400.

50.

300.

As to why we have a separate account for RMC, originally the logic was that because WRMC cannot sponsor a commercial enterprise such as fm phasis, there had to be some form of a subsidiary or holding company that could. Conceivably fmphasis could be a profit making organization, which would put us in something of a conflict, although I don't think very much, with our non-commercial, educational status. Also, it's probably better to have the two accounts so that money for the two things don't get siphoned off from one to another. We wanted a way to protect the student activities funds from supporting the program guide. RMC is for peripheral activities of the station that don't directly relate to the operation and functionings of the station.

I Told Graff/no expenses to be committed without prior approval of Treasurer.

As far as the air conditioning is concerned, I'm going to not say anything until I get some more information as to what's going on. I'm supposed to speak to Chris and Peggy shortly and after that I will be better apprised of the current goings on.

Well, I've been working the 9 to 5 shift for three weeks. The office has five lawyers, plus another secretary my age (she even answers the phone!) Everyone is very congenial and easy to get along with, and I'm typing mostly, but the work is interesting. After three weeks, however, I think I have had enough of the New York City subway system to last for another year.

As far as the enclosed vouchers, all of them are self-explanatory. The voucher for CarolFirminger is for the year end Forest West party. I hope she had given you the receipts separately, bacause if she gave to them to me which I don't think she did, I can't find them. There are also three checks made out to WRMC and RMC. If there has to be a signature on it from one of us, please ask Chris or Peggy to come down and sign. Otherwise there should be no problems.

I suppose we'll be in touch before the end of the summer again. If I can, I'd like to come and visit fora weekend, and if I do I will be sure to call and say hello.

I certainly hope the weather is more pleasant in Midd than it is in New York. We haven't seen the lighter side of the sun for at least two weeks.
Hope you're having and will have a pleasant summer.
Would you say hello to T for me?

Yours

Alan

OFFICE OF THE COORDINATOR
OF
STUDENT ACTIVITIES

6/28/72

From: R. W. Tall
To J. Ross

- ☐ To Handle
- ☐ For Comment and Return
- ☑ For Information and Return
- ☐ For Information and No Return
- ☐ Please see me
- ☐ Circulate and Return

Received this in mail today - ~~not~~ Alan assumed we'd back him - shall we discuss it. .. T

WE DID! .. T

June 26, 1972

Mr. Frank Delle
WLKN radio
Lincoln, Maine 04457

Dear Mr. Delle:

This letter will serve as the final notification to you of payment due us, before the matter is turned over to the college authorities and the college attorneys for default proceedings. As of this date, the amount currently owed to WRMC by WFAD is $313.50. The principal due is $300, while the $13.50 is the interest payments due us for four months of non-payment as per our signed contracts with the Station Manager of WFAD. We request that upon receipt of this letter that you make immediate payment to us in the full amount of $313.50 to avoid bringing attorneys into the matter.

Frankly, Mr. Delle, I consider your treatment of both WRMC and myself to be a personal affront. I do not particularly care for being hung upon in the midst of a business conversation. Moreover, it is most inconsiderate, to say the least, not to return a business call when requested to several times. I am not sure whether you consider dealing with college students makes it easier to disregard valid and legal agreements, but if that is true it certainly does not say much for your sense of ethics or of your business acumen. WRMC may be a college radio station, but at the same time we consider ourselves to be a business, as we have transactions with many different firms. WRMC, along these lines, pays its bills to its creditors and in return, we expect the same from the people for whom we perform services. This is not only common business courtesy, but a necessity if one is to successfully remain in business.

I am curious as to why you are willing to let WFAD suffer for your business policies. My understanding with your station manager was that no contract was to be entered into unless the money had been secured through advertising. That money was procured before the two contracts were signed by WRMC and WFAD. Despite our good relations with the staff of WFAD, we will be extremely apprehensive about entering into any further contract agreements with WFAD.

I reiterate that upon receipt of this letter that you make immediate remittance to us in the amount of $313.50.

Very truly yours,

Alan Levy

cc.: Roth W. Tall, Jr.
Coordinator of Student Activities

WRMC-FM
BOX 800
MIDDLEBURY, VERMONT 05753
(802) 388-6323

STATEMENT

Date ..... 19.....

Amount Due $.....

Please return this stub with your remittance

For Services Rendered:

Amount Due: $.....

WRMC-FM

STATEMENT

BOX 800
MIDDLEBURY, VERMONT 05753
(802) 388-6323

Date ..... 19.....

Amount Due $.....

Please return this stub with your remittance

For Services Rendered:

Amount Due: $.....

WRMC-FM

STATEMENT

BOX 800
MIDDLEBURY, VERMONT 05753
(802) 388-6323

Date ..... 19.....

Amount Due $.....

Please return this stub with your remittance

For Services Rendered:

Amount Due: $.....

WRMC-FM

STATEMENT

BOX 800
MIDDLEBURY, VERMONT 05753
(802) 388-6323

Date ..... 19.....

Amount Due $.....

Please return this stub with your remittance

For Services Rendered:

Hockey season program feed $250.00
Winter Carnival 1972 program feed 50.00

1% accrued interest on the full amount of $300 has been added for one month, and an additional one month's interest on the amount of $125, representing the first half of the hockey broadcasts. We would appreciate immediate payment. If, for some reason, payment must be delayed, please call Allen Levy, business director, upon receipt of this statement.

Interest Charges $7.00

Amount Due: $.....

WRMC-FM
The Voice of Middlebury College
Middlebury, Vermont

BROADCAST AGREEMENT

WRMC-FM agrees to provide WFAD with a program feed for 15 hockey broadcasts, including 6 away broadcasts and 9 home broadcasts; The length of the broadcasts shall be 2½ hours.

Pursuant to agreement between WRMC-FM and WFAD, WRMC will supply promotional advertisements to WFAD, which promotional advertisements will be changed after each successive game broadcast.

In return for the services provided, WFAD agrees to compensate WRMC-fM in the amount of $250.00, payable in two (2) installments of $125.00 each, to be remitted within thirty (30) days of the billing date. After said thirty day period, interest shall be charged in the amount of 1½ % per month.

Dated: November 29, 1971
Middlebury, Vermont

Richard Lipshutz
General Manager, WFAD

Peter Temple
Station Manager, WRMC-FM

WRMC-FM
Radio Middlebury College
Middlebury, Vermont

WRMC-FM agrees to provide Radio WFAD with five (5) minute Middlebury College Winter Carnival reports half hourly on the quarter hour, from 9:15 a.m. through 3:45 a.m. on February 25 and 26, 1972. The above stated reports will detail Middlebury College Winter Carnival ski races and each five minute report will contain a one minute commercial or promotional break. There will be a total of ~~twenty-six (26)~~ THIRTY (30) of the above mentioned sports casts, thirteen on each of the above dates.

In return for the services provided, WRMC-FM will be compensated by WFAD in the amount of $50.00, payable in one payment, to be remitted within thirty (30) days of the billing date. After said thirty day period, interest shall be charged in the amount of 1½% per month.

Dated: February 8, 1972
Middlebury, Vermont

Richard Lipshutz
General Manager, WFAD

Peggy Robinson
Station Manager, WRMC-FM

CBS RADIO
A Division of Columbia Broadcasting System, Inc.
51 West 52 Street
New York, New York 10019
(212) 765-4321

Dear Mr. Levy:

We have been advised that your FM station has been broadcasting some of the CBS Radio Network programs over your FM facility. Unfortunately it is not our policy to permit our programming to be broadcast over such FM stations.

As previously indicated to your Mr. James Douglas, we have from time to time been able to work out arrangements to have some or all of our programs broadcast over college carrier current stations but not FM stations.

If indeed you do have a carrier current station, we will pursue that possibility further with you.

Cordially,

Eric H. Salline

Eric H. Salline
Director
Affiliate Relations

Mr. Alan Levy
Business Manager
WRMC-FM
Box 800
Middlebury College
Middlebury, Vermont 05752

August 24, 1972

WRMC-FM 91.7 MHZ RADIO MIDDLEBURY COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

Peggy Robinson, Station Manager
Richard Bayer, Program Director
Christopher Graff, Special Programming Director
Richard Hirsh, News Director
Christopher Brown, Engineering Director
Alan Levy, Business Director

October 9, 1972

To: Clubs, Organizations and Faculty/Staff
From: WRMC-FM

Re: Station Policy on Equipment Rental and Publicity/Promotion

This note will hopefully serve as an explanation of WRMC-FM policy concerning equipment rentals and club, organizational and academic promotion through WRMC. It will serve as well as a notice of a uniform policy which the station has not fully articulated up to this point.

Equipment Rental: The Board of Directors of WRMC-FM has agreed to discontinue our policy of renting out station equipment. The reasoning behind this is that the loaning out of equipment became a drain on our technical staff, which in almost all cases, had to set up and take down the equipment in and around campus. Additional factors were the drain placed on the station itself, as a result of so much equipment being out, unavailable for our use, during the rental period, as well as the drain on the equipment itself. Your organization should be able to obtain its equipment needs through proper college channels. We will consider, under special circumstances or for charitable functions, loaning our remote production board. However, each case will be individually decided by the Board of Directors and we will insist on a minimum of a week's prior notice. Any questions should be directed to Peggy Robinson, Station Manager (388-6388) or Alan Levy, Business Director (388-6293).

Promotion: Promotion available to clubs and organizations are of two kinds: college announcements and promotional carts. WRMC-FM is a non-commercial, educational station licensed with the Federal Communications Commission and, as such, can accept no advertising of a commercial nature. The procedure for college announcements is as follows: If you have an announcement you would like read over the air, e.g. a notice abouta show, a play, movie, dance, concert, poetry reading, etc., type the copy that is to be aired on a 3 x 5 index card. (There will be index cards generally available in the business office of the station, located on the second floor of Proctor Hall.) Place the completed index card in the College Announcements Box in the business office, or drop it in campus mail, Box 800. Your announcement will be processed and included in the College Announcement book in a short time.

To publicize an activity with more than the above-form announcement, WRMC-FM can prepare a promotional cart, or a member of the organization with our assistance, can prepare the cart. To have a promo made for an activity, write the copy desired along with any special instructions: desired music, special effects, etc. If there is music that can be supplied to us, it would be most helpful. Please give us ample time to get the cart ready and on the air - it can only help your cause. The copy and instructions should be placed either in the business office of the station or in campus mail addressed to WRMC-FM, Box 800, Promotion. Only authorized WRMC personnel can place announcements in the on-air College Announcement book, and authorize promotional carts for air play.

If you have an activity that your organization or department is sponsoring, such as a lecture or concert, that would be valuable for taping for air-use or even for airing live, we would appreciate your dropping us a note or giving us a call.

In addition, if your organization has any ideas for special programming or features that can be developed for radio use, or any novel ideas for publicity, give us a call at 388-6323 or again, drop us a note or come in and visit with us.

Thanks for your cooperation. We look forward to working with you this year.

The Board of Directors, WRMC-FM

By: _____
Alan Levy, Business Director

Jackie Flickinger
Proctor Hall

Chris Graff, WRMC

Hugh McKenny/Broadcast Engineering Account

December 13, 1972

J. Flickinger

I have checked our records and consulted with the Assistant Comptroller to see if we are up-to-date or in arrears in payment of retainer fees to Hugh McKenny. According to our reconstruction we do owe Mr. McKenny $35.62 until December 30 when another $62.50 would become due.

Retainer Fees Paid:

7/6/71 $ 125. (March, June '71 installments)

4/11/72 125. (Sept., Dec. '71 installments)

The confusion in this account has been caused by duplicate payments made on January 27, 1971 and on August 5, 1971 (the first to H. McKenny, the second to Broadcast Engineering, Inc.) in the amount of $151.88. This was payment for services connected with the WRMC relocation, apparently, because the January payment was made on Job Order 14-243; The August 5 payment was made on 99-320.

Attached is photocopy of my letter to Mr. McKenney dated September 2, 1971 in which I suggested using the overpayment as a credit against future bills.

A credit of $151.88 would take care of installments for March and June of 1972, and would leave us with $26.88 to apply to the September 1972 installment -- which means we owe $35.62 on September's installment.

Once this matter is cleared up, I think the simplest way to handle this account would be for WRMC to pay Mr. McKenney the entire annual retainer fee each year at the time the contract is signed in the fall.

Let me know if you need further information.

JSF.

Betty Dudley

WRMC Phone requirements for Winter Term and

Spring Semester

January 3, 1973

J. Flickinger

Could you arrange to have the following phone installations made -- WRMC board members.

Jay Hulme - Box 3135 - Hadley 423

Debbie Lyon - Box 3637 - Battell 264

Kim Loewer - Box 2498 - Hepburn 210

David Williams - 3515 - Battell Center 302

Many thanks.

J Flickinger

COPY

COPY

L. Van Ummersen

WRMC-FM Expenditure

January 11, 1973

R. W. Tall

Please be advised that WRMC-FM is in the process of replacing eight pieces of equipment which have been scheduled for depreciation this year. Cost of the new replacements will be around $8000 and will be paid from WRMC Reserve account.

COPY

L. Van Ummersen

WRMC-FM Expenditure

January 11, 1973

R. W. Tall

Please be advised that WRMC-FM is in the process of replacing eight pieces of equipment which have been scheduled for depreciation this year.

Cost of the new replacements will be around $8000 and will be paid from WRMC Reserve account.

COPY

WRMC-FM
91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

STATION MANAGER

File

February 8, 1973

Roth W. Tall
Coordinator of Student Activities
Proctor Hall

Dear "T":

We haven't even settled our last expenditure, and already we need to ask your advice on another money matter.

In the not so hot heat of last spring, Bret Marcus walked out of our control room, sweating heavily, and stripped to the waist. He politely inquired as to the status of our air conditioning. We checked, and it was running full power in the attic, but the effect in our studios was negilible.

Peggy and I (and the summer school students) sweated out the summer watching tempuratures in the studios during humid spells spurt up past the one hundred degree mark.

After the summer session I made an appointment with Mr. Hurly of Central Vermont Public Service to see whatv was wrong in our system. First, the air ducts were improperly arranged so that our unit was cooling the hot attic air instead of recycling our studio air. Second and more basic, our unit (10,000 BTUs) is too small to handle our three studio working rooms, which are window and ventless. When the orgginal unit was selected, Peter Temple neglected to figure in the amount of heat given off by our equipment. Mr. Hurly measured the rooms and figured in our equipment ratings, and decided that a 28,000 BTU air cooler was necessary to properly handle the load.

Max Eaton estimates a cost of $400 for such a unit, $300 for duct alteration and $250 for electrical modifications. This is a major expenditure, but we feel that it is necessary, not only for comfort, but for the life of our equipment. Heat causes our delicate broadcasting equipment to malfunction, and depreciate at a much faster rate than we can account for.

I realize that the Summer Schools gain the most from this expenditure, and Mr. Paquette has agreed to pick up some of the costs, but would prefer to pay over a ten-year period. What we need to decide is how we can arrange payment for the installation, and what percentage WRMC can afford to pay.

It would, of course, be advantagous to complete the project before late spring, however, should this ~~xxxxxx~~ prove to be impossible we would urge the duct alteration as a necessity, in order to alleviate some of the problems with the present unit.

Once more we thank you for your time and effort.

Respectfully,

Chris

Christopher Graff
Station Manager, WRMC-FM

cc: F.A. Paquette

I realize that the Summer School gain the most from this expenditure, and Mr. Paquette has agreed to pick up some of the costs, but would prefer to pay over a ten-year period. What we need to decide is how we can arrange payment for the installation, and what percentage WRMO can afford to pay.

It would, of course, be advantageous to complete the project before late spring; however, should this became prove to be impossible we would urge the dual alternation as a necessity, in order to alleviate some of the problems with the present unit.

Once more we thank you for your time and effort.

Respectfully,

Christopher Graf
Station Manager, WRMO-FM

cc: P.A. Paquette

STATE OF VERMONT
HOUSE OF REPRESENTATIVES
MONTPELIER
05602

February 13, 1973

Mr. Christopher L. Graff
Station Manager
WRMC-FM
Box 800
Middlebury College
Middlebury, Vt. 05753

Dear Clug,

I confess that I haven't spent every waking minute thinking up names of old compadres. I shall forward any other important names that come to mind, but this will provide a good start.

The founder should be consulted, I would guess: John D. Bowker, 14 Canoe Brook Drive, Princeton, N.J. 08550. His parents can shed a good deal of reflective light on your subject, as his dad, former Dean of the Faculty, was the first advisor: Mr. and Mrs. John G. Bowker, 14 Adirondack View, Middlebury.

The alumnus who made it biggest might be good to contact: James W. Kitchell, NBC News, 30 Rockefeller Plaza, New York, N.Y.

Mr. Brakeley nursed the station along for a while, and should prove helpful. Bruce Shafiroff was station manager before John Taylor. Bruce ('67 or '68) is now a surgeon somewhere. Taylor's old address in Milwaukee is still good. Andrew (Drew) Knowland was an old stalwart. Drew ('71) was P.D. before B.C.

Joel Najman is at WJOY now, and Andy Potter is a veteran WRMC star. Don't forget Peter Temple.

An interesting one might be Don Delano ('69), whose Cadillac was significantly decorated and served as our mobile unit my freshman year. Be sure Joel tells you about the wonderous Susie Cream Cheese.

Gregg Humphrey ('70) is teaching at Mary Hogan or some such place. There was a Scott Something-or-other in the class of '72, or was it '73?

(more)

STATE OF VERMONT
HOUSE OF REPRESENTATIVES
MONTPELIER
05602

Bill Taylor ('70), former Business and News Director, met Nancy (Horton) Taylor ('70) at WRMC. Likewise the station played cupid for Doug Monroe ('70), sportscasting great, and Debbie Gaines ('70); Debbie was a great, well...she was great.

Ask Najman or Potter if they can locate Bill Graper ('68?), originator of the famous (?) B.G.D.P. (that's right, the Bill Graper Dance Party!).

Sorry not to be of greater assistance, but my memory weakens with the passing years. If I think of any more important celebrities, I'll let you know. Don't hold your breath.

On other subjects, I saw your roommate's car at the V.I.P. station at New Haven Junction; it looks pretty. Speaking of New Haven, a vitally important engagement will necessitate my remaining in Montpelier this evening, thereby missing regrettably the VRA dinner. As soon as I find out what that engagement is, I'll let you know.

Sincerely,

James H. Douglas

Richard Burkhardt

TO ..Roth.W...Tall,..Jr.....

cc:...Dean.O'Brien.....

.....Charles.D..Brakeley,..Sr.

.....Luther.Van.Ummersen...

.....

.....

FROM ..Carroll.Rikert,..Jr..
Treasurer

Inter-Office Memo

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

F.le
WRMC

SUBJECT ...WRMC Equipment.....

.....

DATE .February..15,..1973

Responding to your February 8 memo, this will approve the recommendations it makes on the following basis:

1. That item 5 will be purchased out of the WRMC current operating budget.

2. That the $11,473.96 depreciation reserve of WRMC will be charged $4,310.00, representing item 1, item 2 and the replacement value of the present tape decks. It is inappropriate conceptually to charge a depreciation reserve for a betterment or upgrading.

3. The $3,868.53 accumulated surplus reserve will be charged $3,398.00 for the excess of the two tape decks proposed in item 3 over replacement cost of those now installed. Since this knocks the surplus reserve down to $470.53, I would, if I were you, want to be pretty sure either that WRMC is going to continue to have good operating results or that somebody in the College provides in his budget for one of the next three fiscal years for purchase of this second hand equipment. It is no solution for the College as a whole to say that somebody in the College would like to have them if when the time comes we have to make a supplemental appropriation to make it possible.

Item #4?

Carroll Rikert

Carroll Rikert, Jr.
Treasurer

CR:j
I-790

completed
& paid
6/22/73

File
WRMC

WRMC-FM
91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

STATION MANAGER

January 10, 1973

Roth W. Tall
Coordinator of Student Activities
Proctor Hall

Dear T:

WRMC-FM is requesting funds from our reserve account for the following expenditures.

2 CCA playback cartridge machines ($500 each)	1000
1 on depreciation 2 CCA record cartridge machines (700 each)	1400
2 Ampex console mounted tape decks (2,649.00 each)	5300
2 remote control units (75 each)	150
	7850

The four cart machines are to replace our present units, which were scheduled for depreciation, and are no longer able to produce recordings of broadcast quality. We decided on the CCA model after much deliberation, and would receive a 10% discount on the purchase of the four machinrs. 240 10% $7610

The tape decks are for use in our production studio. The Ampex machines being requested are similiar to the machines now being used in the Electronic Music Studio in Sunderland. The consoles are part of the capital improvement plan we are attempting in our production studio. We now have two Collins turntables which are on loan from Johnson and are in poor shape; one Ampex 600 tape recorder and one Ampex PR 10 tape recorder, both small, inexpensive and well past their prime.

→additional? 355

We intend to replace the turntables with Gates 16" models, and would need to purchase only one (355.00) since we already have one on hand. This would be funded from our operating budget, rather than reserves. The Ampex 440 consoles that we are requesting would replace the PR 10 and 600 models, and would be of much higher quality.

$8200

PR10 $1300
600 750
2050

As of June 1973 WRMC will have $ 16,842.49 in reserves. We would like to purchase all the equipment outright; the total amount for those items is $ 7,608.00.

Respectfully submitted,

Christopher Graff

Christopher Graff
Station Manager, WRMC-FM

TO T. Tall

FROM Dennis O'Brien
Dean of the College

Inter-Office Memo

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

SUBJECT Dodge memo 1/29/73 - WRMC Equipment

DATE January 31, 1973

I got a very interesting memorandum from Jim Dodge regarding WRMC equipment. I don't really know anything about what's up. I assume that somehow this would have to be purchased out of funds which they have available already. Jim's point No. 3 at the bottom of the page seems to indicate that this is the case. Is it? If not, -then are we into something with the Finance Committee of the Student Forum?

Dennis O'Brien

DOB:d

Carroll Rikert

Dean O'Brien

WRMC Equipment

February 8, 1973

R. W. Tall

WRMC-FM would like to purchase nine new pieces of equipment this winter. They are as follows:

1.	2 playback cartridge machines @ $470	$ 940
2.	2 record cartridge machines @ $660	1320
3.	2 tape decks @ $2649	5298
4.	2 remote control units @ $75	150
5.	1 16" turntable	355
		$ 8053

4,310 depreciation
3,398 reserves
current budget

Items 1, 2, and 5 are intended to replace items on hand which are no longer serviceable. Items 1 and 2 are also needed at the earliest possible time. Item 5 will be purchased out of the WRMC current operating budget, for which there are sufficient funds.

Items 3 and 4 would likewise replace old equipment which is no longer usable. These items, however, are of much greater quality than the items which they would replace. The tape decks currently on hand have a replacement value of $2050.

At a meeting held on January 29 with the WRMC Station Manager, Jim Dodge and Pete Brakeley had the opportunity to discuss the pros and cons of the above. (See attached report.) They felt the expenditures were justified in view of the durability and resale value of the equipment.

At present WRMC-FM has $23805 worth of equipment, all of which is insured against fire, theft, vandalism, etc. Their reserve fund is composed of two elements--depreciation ($11473.96) and previous years' surplus ($3868.53.) A total of $3000 a year is being added to the depreciation fund. By June 30, 1973, the total credit in WRMC's reserve account will be $16,842.49. Any expenses for the above items would naturally reduce this amount.

In regard to the four cartridge machines, I feel the College should approve their immediate purchase. Although the purchase of the two Ampex tape decks and remotes represents a sizeable investment, I am inclined to concur with Messrs Dodge and Brakeley that were WRMC-FM to fold either next month or next year, there would be little difficulty in finding a use or a buyer for the equipment.

RWT

Dennis O'Brien

CC: T. Tall

P. Brakeley

WRMC Equipment

January 29,1973

James W. Dodge

COPY

At the request of T. Tall I comment herewith on the recent request of WRMC-FM for the purchase of

2 CCA playback cartridge machines	$1000.00
2 CCA record/playback cartridge machines	$1400.00
2 Ampex console mounted tape decks	$5300.00
2 Ampex remote control units	150.00
	$7850.00

1) Current operation of the station appears to be dependent upon immediate purchase of the four CCA cartridge units to replace existing units which are no longer serviceable. If the entire broadcasting function of WRMC-FM is not to be curtailed, these machines should be acquired as soon as possible.

2) The Ampex equipment, while not as critical for on-the-air use, is also badly needed. Its application would be in the so-called production room where news shows are assembled, promotional announcements (for college, community, and station) are made, and where considerable tape recording work is carried out for both the academic year and language school curricular projects. The need for these two Ampex recorders and their remote controls have existed for quite some time. The machines in use are not production-editing machines, and they are not designed for the type of institutional use to which they are being put. It is my understanding that the request for two machines is a reduction from an original request for four machines. It would appear to be an already cut-down request which I would consider minimal in light of the work which the production room is called upon to handle.

3) It is assumed that funds do exist for the purchase of this equipment without endangering normal operational budgets.

Dennis O'Brien

CC: T. Tall

P. Brakeley

WRMC Equipment

January 29,1973

James W. Dodge

At the request of T. Tall I comment herewith on the recent request of WRMC-FM for the purchase of

2 CCA playback cartridge machines	$1000.00
2 CCA record/playback cartridge machines	$1400.00
2 Ampex console mounted tape decks	$5300.00
2 Ampex remote control units	150.00
	$7850.00

1) Current operation of the station appears to be dependent upon immediate purchase of the four CCA cartridge units to replace existing units which are no longer serviceable. If the entire broadcasting function of WRMC-FM is not to be curtailed, these machines should be acquired as soon as possible.

2) The Ampex equipment, while not as critical for on-the-air use, is also badly needed. Its application would be in the so-called production room where news shows are assembled, promotional announcements (for college, community, and station) are made, and where considerable tape recording work is carried out for both the academic year and language school curricular projects. The need for these two Ampex recorders and their remote controls have existed for quite some time. The machines in use are not production-editing machines, and they are not designed for the type of institutional use to which they are being put. It is my understanding that the request for two machines is a reduction from an original request for four machines. It would appear to be an already cut-down request which I would consider minimal in light of the work which the production room is called upon to handle.

3) It is assumed that funds do exist for the purchase of this equipment without endangering normal operational budgets.

COPY

4) Were the station to fail in its currently successful ventures to the point where this proposed equipment would become superfluous, the equipment could be used well by other College audio-visual projects or sold to an outside agency for a substantial sum since depreciation of Ampex equipment is very low.

James W. Dodge
Technical Advisor to the
Dean of the Faculty

COPY

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James W. Dodge
Technical Advisor to the
Dean of the Faculty

COPY

File
WRML

1/4/71 Beginning of
Computer Accounts 8765.00

Gifts #1200
Spent 751.63
448.37

Gift Balance — (Reserves) 448.37
Interest — (Reserves) 365.50
9578.87

Spent from Reserves (Board) 1903.44
7675.43

Reserves — 2802.30
Depreciation - 4873.13
#7675.43 } June, 1971

	Reserves	Depreciation
1971	2802.30	4873.13
	+ 1066.23	+ 2421.50
	3868.53	7294.63
1972		2679.33
9/21/1973		1500.00
	3,868.53	11,473.96
		3868.53
		15342.49

$ 4760 -

5 $) 23805 - Value of WRMC equip. '73

20

3805

35

305

~~16~~,

11,473.96 -

1500

12,973.96 Dep.

3868.53 Op no

16,842.49

15342.49

1500.00

16842.49

"New England's Finest Audio-Visual Center"

ORIGINAL

INVOICE NUMBER H02322

H B EDUCATIONAL SYSTEMS, INC.

SALES ORDER No. W21171

HOME OFFICE: AUDIO LANE, NEW HAVEN, CONN. 06519
(AREA CODE 203) 777-5301

SOLD TO

Middlebury College
Service Building
Middlebury, Vermont 05753

SHIP TO (SAME AS "SOLD TO" UNLESS INDICATED)

Chris Graff
Sunderland Language Ctr.

INVOICE DATE	YOUR ORDER NO.	SHIPPED VIA	DATE SHIPPED	F.O.B.	TERMS:	S.I.	DATE RECEIVED
6/14/73	24701	UPS		Dest.	Net 30		4/23/73

QUANTITY ORDERED	QUANTITY BACK ORDER	QUANTITY SHIPPED	DESCRIPTION	UNIT PRICE	AMOUNT
2		2	4010131-09 AG-440B-1/7 1/2-15/half track/ Console	2,649.00	5,298.00
2			4010080-02 Remote Control	75.00	150.00
			less 5% discount		- 272.40

5,175.60
3,398
1787 60

CODE | MONTH | VENDOR

DESCRIPTION

62 ACCOUNT 71 DISTRIBUTION

	ACCOUNT	DISTRIBUTION
1	~~99-345-01~~	
2	99-346-01	3,398.00
3	99-345-01	1,787.60
4		
5		
6		

flow 6/19/73

APPROVED JSF 6/22/73 CB

NET TO PAY 5,175.60

PURCHASED JUN 18 '73

SHIPPING CHGS.

SALES TAX

TOTAL 5,175.60

Suggested Vendor:
CCA Northeast - John Ring
RR #2
Westport, New York

MIDDLEBURY COLLEGE
REQUISITION
No: 23105

Deliver to:
WRMC-FM - Middlebury College
Middlebury, Vermont 05753

Del. Date Required: Feb. 16, 1973
Requested by: C. Graff
Date of Requisition: Feb. 3, 1973
Approved by: RW Tall

Charge to:
WRMC Reserves

Account Number: 99-345
Date Ordered: 2/13/73
P.O. No. 23236

Item	Quantity	Description	Unit Price	Total Price
1	2	CCA Cartridge Playback Unit	495	990
2	2	CCA Cartridge Record Unit	695	1390
				2380
		less 5% discount		- 120
				2260
		F.O.B. Middlebury		

REQUISITIONER—FILE COPY

PURCHASING FEB 12 '73

91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

January 16, 1974
BUSINESS DIRECTOR

To: Finance Committee
Re: Fall 1973 Budget

WRMC began the school year 1973-4 about $800 in debt. We have been trying to eliminate that debt over two semesters. In the printout of December 30, 1973, we had three charges which should have been met in last year's budget, so effectively, our debt was increased by about $210($160.,$39.55,$10.19). The last two of the three charges will be paid out of our current operating budget. But it is unrealistic to immediately remove another $160 from our operating buuget. It may be necessary to extend the time needed to make up that defecit.

On the figures below, the $-200.37 is our effective ouuget as of January 1, 1974. We consider this figure to be reasonably good, but cannot be certain until the end of the month. We will be more in debt befor our second allotment, however, the first allotment period is longer than the second, and many of our expenses are monthly or weekly charges. In addition, we have several hundred dollars in charges which will either be reimbursed or which are two semester charges paid out wholly out of the first allotment.

Defecit at the beginning of the semester		-761.13
Allotment for sirst semester		5850.00
Expenses as of January 1, 1974		
Depreciation	1650.00	
New Equipment	185.77	
Repairs	75.77	
Supplies	388.46	
Bookstore	72.25	
UPI	1117.00	
Fisrt Class Engineer(per year)	250.00	
Pre-taped material	215.50	
Memberships(MAB, NAFMB)	113.00	
Telephones		
station	583.98	
personal	309.85	
Postage	40.56	
Printing	57.30	
Buildings & Grounds	20.25	
Catering	5.00	
Other services	10.00	
Secretarial services	14.55	
TOTAL		5109.24

WRMC budget-continued

Unaccounted expense	-160.00
Effective balance as of January 1, 1974	-200.37

WRMC sports is part of our account, but seperatefrom our budget, as it is sponsored by Friends of WRMC FM Sports

Total received from sponsors(to January 1, 1974)	750.00
Expenses(to January 1, 1974)	-367.84
Sports balance(as of January 1, 1974)	382.16

Robert Polifka
Business Director

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT
05753

OFFICE OF THE DEAN OF STUDENTS

May 22, 1974

Christopher Graff
Box 3093

Dear Chris,

I want officially to record my shame for all time for not acknowledging your invitation, nor attending WRMC's celebration. Quite simply and honestly, I forgot - undeanly, but true.

I greatly admire WRMC and all of you past and present who work so hard and do a first class job. The station has consistently risen above factionalism and has done a great job in trying to inform and entertain the community.

"We" are very proud of the station and the students who run it. I would have loved to have lifted a glass to salute you all.

Sincerely,

Erica Wonnacott

Erica Wonnacott
Dean of Students

EW:h

MIDDLEBURY COLLEGE
Middlebury, Vermont
05753

Office of the Dean of Students

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Sincerely,

Brian Murdoch
Dean of Students

SW:h

Mrs Jacqueline Flickinger

Proctor Hall

The Board of Directors

of

WRMC-FM

cordially invites you to attend

a reception

to celebrate the

25th Anniversary

of Middlebury College Radio

Saturday afternoon, May 11, 1974

at 2 o'clock

Redfield Proctor Hall Lounge

Dennis O'Brien

Comments on WRMC Proposal

Pat Whitney 9/11/74

For the 74-75 academic year the Student Forum allocated $12,475 to WRMC with the proviso that $3,300 be set aside in their depreciation account. This account (#99-345) currently has $12,235.36; $8,935.36 from previous years, plus $3,300 from the 73-74 academic year budget. Jacki remembers that WRMC has been allotting funds to their depreciation account for as long as she has been at Middlebury. However, no written agreement of the account's purpose or the specific percentage to be set aside exists. The amount has been approximately 10% of WRMC's insured value per year.

WRMC is not currently in debt. The major renovations made to the radio station in 1971 were paid for by a College Loan, taken by the Student Forum, and by a private gift. (Of this $15,500 loan, $7,750 remains to be paid by the Forum - at 6% interest.) Therefore, Mr. Polifka's proposal of setting aside their current depreciation account of $12,235 for emergencies and building a more flexible account ($3,300/year) for replacement and conversion to stereo equipment seems feasible. However, I too am somewhat dubious about $16,500 being enough to cover the increasing cost of equipment, and for this reason I would like us to explore the possibility of converting their equipment to stereo in a shorter time, if we decide to convert.

As for overall comments about this proposal, I think their decision to improve the quality rather than range of their broadcasting is sensible; although, in this year of cutting costs, I'm not sure it is altogether necessary. I agree with their desire to formulate a written agreement concerning the amount of money to be set aside in the depreciation account and a more flexible manner for using that money. For although these funds do come from the Student Activities Fees, any major purchases must be approved by Mr. Rikert. A schedule of purchases for the next five years which initially was approved by the College and subsequently administered by the Student Activities Administrators would certainly cut down on red tape.

Also I agree that Bob's proposal ignored the not-so-subtle dependency WRMC has on the College.

I think the next step is for you, Jacki, Dave Giniven and myself to meet with Bob Polifka and Chris Graff to discuss this proposal and alternatives to it. Specifically, if we do want to convert their

equipment to stereo, I think we should locate the special funds necessary and to it within the year.

Perhaps we could begin such a meeting with a spelling bee?

Sincerely,

Pat Whitney
Assistant Dean of Students

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Sincerely,

Pat Whitney
Assistant Dean of Students

WRMC

TO Dean Patricia Whitney

Inter-Office Memo

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

SUBJECT WRMC proposal

DATE September 19, 1974

FROM Dennis O'Brien
Dean of the College

Pat, thanks for your memorandum regarding the WRMC proposal. I think that I will briefly sketch out the situation at the President's Staff meeting to see if anybody has a vested interest in this matter.

If not, I will then proceed to your suggestion that we get together with Dave, Jackie, Bob & Chris.

DoB

DOB:d

Dennis O'Brien

Dean O'Brien

WRMC Replacement of CCA Cart Machines

October 10, 1974

J. Flickinger

I am sending you the attached letter from Bob Polifka so that you will have a record of what you approved yesterday. Please notice the improvement in Bob's spelling!

COPY

91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

BUSINESS DIRECTOR

To: Jacqueline Flickinger
Student Activities Administrator

From: Robert Polifka
Business Director, WRMC-FM

Re: Replacing CCA Cart Machines with ITC Models

In April. 1973,, WRMC purchased two Citadel Play Cart Machines and two Citadel Record-Play Cart Machines from CCA Electronics Corp., Gloucester, N.J.. A year and a half ~~ago~~ later, the equipment can be labelled nothing short of "lemons." It has spent more time in repair than in service, and the machines can not be depended on for regular, proper operation. We have decided to return the equipment to CCA, which has agreed to give us an 80% refund on the purchase price.

We would like to replace the cart machines with the following from International Tapetronics Corp., of Bloomington, Illinois:

1 single play unit	SP 0001	@695.00
1 single, record-play unit	RA 0001	@ 1250.00
1 triple play unit	3D 0001	@ 1595.00

We would like to pay for this equipment as follows:

The full amount would be paid out of WRMC's depreciation account. The refund from CCA (approximately 1900) would be deposited into the depreciation account. We will then increase our depreciation deposits this year to maintain the proper balance in that account. These deposits are made from our operating budget.

Since we believe it is thus possible to replace this equipment without making any substantive change in our depreciation balance, we want to continue wwith our depreciation schedule as planned. As noted on our five year schedule we have planned to retire one of our control room tape machines, which is in very poor shape.

Finally, I would ask for a very quick resolution of this matter. The cart machines in particular are vital to our daily operation, and need to be replaced immediately, since we are returning the CCA units within ten days.

dated October 5, 1974

WRMC-FM
91.7 MHZ RADIO
MIDDLEBURY
COLLEGE

BOX 800, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

RECEIVED FROM: WRMC-FM
Box 2200
Middlebury College
Middlebury, Vt. 05753

six boxes of UPI fanfold paper

Simply Shipped

TO BE SENT TO: UPI
20 Ashburton Pl.
Boston, Mass. 02108

Signature of shipper Stacy B J

To: Rich Miner Oct. 9

From: Larry Chase

Subject: Radio coverage of sports events

Let me put in writing, while it is all still fresh in my mind, some information I have just gleaned from Bill Stryker, director of athletic relations at Princeton.

At Princeton, contracts between the University and radio stations are negotiated by the Athletic Director. Stations wishing to enter into a contract with the University must guarantee to cover all games, home and away. The rate they pay is determined according to the advertising rate of the station at the time of day the game is carried. (Exactly how this works out in dollars and cents, or percentages, or whatever, Bill isn't certain; I've asked him to send me a copy of a typical contract, and he said he'd try.)

Princeton is evidently willing to sell broadcasting rights to any station that wants to pay according to the arrangements described above. There is no exclusivity. Usually, though, if one station has already signed a contract, another does not want to.

Stations pay all their money to one college or university; that is, they don't pay another fee to colleges or universities visited at away games. The schools visited make space arrangments as a courtesy to the visiting school. In cases in which overdrowded press boxes result, impromptu arrangements are made: rooftops, spectator sections, etc.

No college or university may prevent a non-contract station from covering an away game, Bill says. However, courtesy arrangements between the sports information directors of the two schools are made so that the contract station(s) get the preferred treatment and space.

In certain cases, Bill says, only one station is allowed space — such as at a multi- institution tournament, for example. In that case, the student station at Princeton is given the choice.

Princeton has no parallel to the "feed" arrangments between WRMC and WFAD we discussed; however, as we discussed, it would seem possible to negotiate financial arrangements agreeable to both parties, once we learned of the advertising potential of WFAD and the actual costs of WRMC.

Cheers,

Larry

Revised

MIDDLEBURY COLLEGE
Middlebury, Vermont
05753

Office of the Secretary 5 November 1974

TO: TRUSTEES OF MIDDLEBURY COLLEGE

FROM: T. Richardson Miner, Jr.
Assistant Secretary

SUBJECT: FCC License Renewal for WRMC-FM

In accordance with FCC Regulations, Middlebury College is required to show "any interest which the licensee or permittee or any of its officers, members of the governing board, and holders of 1 percent or more ownership interest, hold in any other broadcast station."

After consulting with the President as well as the Secretary of the Board, I write to ask any Trustee who owns any interest in any other broadcast station to advise me if possible by Friday, 15 November 1974 in order that we may meet our application deadline. Unless I hear to the contrary by 15 November, I shall assume you do not own interest in any other broadcast station.

T. Richardson Miner, Jr.
Assistant Secretary

NOV 18 1974

Halekulani HOTEL AND COTTAGES RIGHT ON WAIKIKI BEACH
HONOLULU, HAWAII 96815 / CABLE "HALEKULANI" / TELEPHONE 923-2311

11/14/74

Dear Rick,

This is to acknowledge receipt of your letter of Nov. 5th which has been forwarded to me.

I own some stock in the Vermont Broadcasting Corp. - WJOY. It is my best recollection that I own 308 shares but I shall have to check this upon my return. - Dec. 9.

Might it not be a good idea to send copies of the Free Press editorial to members of the Board? If you like, you may say that you are doing it at my suggestion.

Aloha,

Doug Haseltine

Nov 1974

MIDDLEBURY COLLEGE

Middlebury, Vermont

To accompany Ownership Report (FCC Form 323E) for noncommercial educational TV, FM, or Standard Broadcast Station

In response to question number 4 of the above form, there are no members of the governing board or officers of the licensee or the licensee itself who hold 1% or more ownership in any other broadcast station.

T. Richardson Miner, Jr.
Assistant Secretary
The President and Fellows of
Middlebury College

ADDISON BROADCASTING, INC.

WFAD

Box 1490
Middlebury, Vt. 05753
802-388-2490

December 17, 1974

Mr. Ken Nourse
Public Relations Director
Middlebury College
Middlebury, Vermont

Dear Mr. Nourse:

It has come to our attention that representatives of WRMC are apparently misrepresenting the policy of our radio station in reference to Middlebury College Hockey.

When approached by William Kraus of WRMC inquiring into our interest in carrying their coverage of the hockey program we were informed that our costs for the coverage would be $800.00. We also learned that figure represented the complete costs of the broadcasts. To give you a comparison, we were also offered the complete broadcast schedule of UVM Division I Hockey this year, via the WJOY (Burlington) hockey network for a total price of $300.00. As a matter of fact, our costs for the complete Boston Red Sox schedule come to less than $800.00.

At any rate, since we are a commercial broadcast station, and in business to make a profit, we felt it would be nearly impossible to get local sponsors to cover our costs of $800.00, not to mention making any sort of reasonable profit. For that reason, we regretably declined to carry the WRMC hockey broadcasts. It was strictly a financial consideration.

What has been brought to our attention by a mutual area advertiser is that WFAD felt that the broadcasts would not be in the public interest. That is simply not true, and we feel that it is an unfair representation of this station's community policy.

In the future, we would hope that WRMC sales representatives will "tell it like it is" in speaking for our position.

Sincerely,

Mark T. Brady

Mark T. Brady, Vice president
Addison Broadcasting, Inc.

MTB/lhl
cc: T. Richardson Miner, Assistant to the President
Station Manager, WRMC